

Rockland Fire Protection District
Board of Trustees

Minutes of Special Meeting
Monday, November 21, 2022
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:00 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski
Trustee/Secretary Amy Bernstein
Trustee/Chris Johnson (via telephone)
Treasurer/Karl Snoblin

Quorum acknowledged.

Others Present. None

2. Pledge of Allegiance. Recitation led by President Malinowski.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to allow Trustee Johnson to attend the meeting via telephone due to the fact that he is on a scheduled shift for his job as a firefighter. No further discussion. Voice vote: 2 Aye (Malinowski and Bernstein), 0 Nay. The motion passed.

3. Consideration of Minutes. The Trustees reviewed the minutes from the regular meeting of the Board of Trustees on October 10, 2022. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the minutes of the regular meeting of the Board of Trustees for October 10, 2022. No further discussion. Voice vote: 3 Aye (Malinowski, Bernstein and Johnson), 0 Nay. The motion passed.

4. Chiefs' Report.

- a. Libertyville Fire Department. None. Prior to the meeting Interim Chief Pakosta provided a written summary of services provided by the Libertyville FD to the District for the month of October. The report indicated that the Libertyville FD responded to a total of 10 calls for the month of October, which included 8 ambulance calls, 1 hazardous condition call, and 1 false alarm call.
- b. Lake Forest Fire Department. None. Prior to the meeting Chief Siebert provided a written summary of services provided by the Lake Forest Fire Department to the District for the month of October. The report indicated that the Lake Forest FD responded to a total of 22 calls for the month of October, including 1 fire, 11 ambulance calls, 1 hazardous condition call, 2 service calls, 1 good intent call, and 3 false alarm calls.

5. Public Comment. No public comments were made.

6. Attorney's Report. None – Attorney Wargo was unable to attend the meeting.

7. Treasurer’s Report, October 31, 2022. Treasurer Snoblin presented the District’s balance sheet as of October 31, 2022, which read as follows:

LF Bank and Trust – Checking	\$604,529.68
LF Bank and Trust – Reserve	\$ 311,358.94
Petty Cash	\$ 100.45
TOTAL	\$ 915,989.07

Treasurer Snoblin advised that the District is 6 months into the fiscal year. The District has received 93% of its revenues for the year. The District has paid 75% of the annual services contract with Lake Forest and Libertyville. Treasurer Snoblin provided a further analysis of the status of the budget.

No further discussion. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the Treasurer’s Report as presented. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$140,029.50.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve payment of the invoices as presented in the amount of \$140,029.50. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

The Board then discussed the building’s generator and whether the District should spend the funds to make necessary repairs. The Board decided to inquire further with the generator repair company to ascertain the minimum repairs necessary to make the generator operable for limited use without damaging the unit.

9. Determination of the levy amount for tax year 2022. Treasurer Snoblin discussed the proposed levy amount for 2022 with the Board. Treasurer Snoblin advised that the District’s annual expenses will be reduced once the mortgage on the Fire Station has been paid off. Treasurer Snoblin recommended that the Board drop the levy by \$100,000 from the anticipated levy amount the Board would otherwise be allowed to levy under PTELL. Based on this discussion, the Board decided to set the 2022 levy amount at \$633,894.98.

Resolution 2022-03 Making the 2022 Truth in Taxation Determination: Treasurer Snoblin presented the Resolution Making the 2022 Truth in Taxation Finding in the amount of \$633,894.98.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve Resolution 2022-03 of the Rockland Fire Protection District, Lake County, Illinois, Making the Truth in Taxation Finding Pursuant to 35 ILCS 200/18-55 for the 2022 Levy. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

10. Other items as may be lawfully brought before the Board. Trustee Johnson discussed an invoice for locksmith work at the Fire Station that he forwarded to Treasurer Snoblin. Trustee Malinowski advised the Board that the District’s Realtor has shown the Fire Station to an interested person.

11. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:32 p.m., which was seconded by Trustee Bernstein. Voice vote: The Motion was approved by a voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. Meeting adjourned at 6:32 p.m.

Respectfully submitted,

James G. Wargo
District's Attorney

Approved _____, 2022

Marcin Malinowski, Board President

Amy Bernstein, Board Secretary