

Rockland Fire Protection District
Board of Trustees

Minutes of Special Meeting
Monday, August 22, 2022
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:00 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski
Trustee/Secretary Amy Bernstein
Trustee/Chris Johnson
Treasurer/Karl Snoblin

Chief Peter Siebert [Lake Forest FD]
Interim Chief Michael Pakosta [Libertyville FD]
Attorney James G. Wargo

Quorum acknowledged.

Others Present. A member of the public was present.

2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Consideration of Minutes. The Trustees reviewed the minutes from the regular meeting of the Board of Trustees on July 11, 2022. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the minutes of the regular meeting of the Board of Trustees for July 11, 2022. No further discussion. Voice vote: 3 Aye (Malinowski, Bernstein and Johnson), 0 Nay. The motion passed.
4. Chiefs' Report.
 - a. Interim Chief Pakosta reviewed the written summary of services provided by the Libertyville FD to the District for the month of July, which was provided to the Board. Interim Chief Pakosta reported that the Libertyville FD responded to a total of 7 calls for the month of July, including 5 ambulance calls and 2 service calls. He informed the Board that the Department will be holding an Open House on October 15, 2022, from 1:00 p.m. to 4:00 p.m. He further informed the Board that the Department recently hired a new firefighter and that they are including a customer satisfaction survey on their ambulance invoices that can be accessed through a QR Code.
 - b. Chief Siebert reviewed the written summary of services provided by the Lake Forest FD to the District for the month of July, which was provided to the Board. Chief Siebert reported that the Lake Forest FD responded to a total of 22 calls for the month of July, including 15 ambulance calls, 4 service calls, 1 good intent call, 1 false alarm call, and 1 severe weather call. Chief Siebert informed the Board that on July 23rd and 24th the Department encountered flooding in the District. Chief Siebert further informed the Board that the Department would be holding an Open House on October 16, 2022, from 11:00 a.m. to 3:00 p.m.
5. Public Comment. No public comments were made.
6. Attorney's Report. Attorney Wargo advised the Board that he revised the proposed License Agreement with NIPAS regarding snow plowing issues raised by Trustee Johnson at the last meeting.

7. Treasurer's Report, July 31, 2022. Treasurer Snoblin presented the District's balance sheet as of July 31, 2022, which read as follows:

LF Bank and Trust – Checking	\$451,852.95
LF Bank and Trust – Reserve	\$ 311,249.01
Petty Cash	\$ 100.45
TOTAL	\$ 763,202.41

Treasurer Snoblin advised that the District is three months into the fiscal year and that it has received 50% of its property tax revenues for the year. The District has made two payments totaling 50% of the cost of the Intergovernmental Agreement with Libertyville and Lake Forest. Utilities are tracking at 6%. Legal is at 31% largely due to the cost of the appraisal. The District's general expenses are at 43% primarily due to the payment toward the Intergovernmental Agreement.

No further discussion. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the Treasurer's Report as presented by Treasurer Snoblin. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$143,087.52

Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve payment of the invoices as presented in the amount of \$143,087.52. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

9. Intergovernmental Agreement for Facilities Sharing with Northern Illinois Police Alarm System (NIPAS). Attorney Wargo informed the Board that he advised NIPAS's attorney that the District was working on repairing the elevator and the generator. The Board was in agreement to have Trustee Malinowski proceed with the contractor to make the repairs to the generator.

10. Lease or sale of the Rockland FD Building. Trustee Malinowski announced that the Board received a draft appraisal for the fire station. Trustee Malinowski indicated that he would like to use the appraisal value to negotiate the terms of any Listing Agreement with Mr. Josephitis.

Motion by Trustee Malinowski, seconded by Trustee Johnson, to proceed with a Listing Agreement with Mr. John Josephitis pending approval from legal counsel. No further discussion. Roll call vote: 3 Aye (Malinowski and Bernstein), 0 Nay, 1 Abstain (Johnson). The motion passed. Trustee Johnson is abstaining due to the fact that he currently has a property listing agreement with Mr. Josephitis.

Attorney Wargo asked the Board to review the appraisal of the fire station as it is in draft form at this time.

11. Board discussion/update regarding IDOT improvements. Trustee Malinowski advised the Board that he spoke with Mike Cullian from IDOT regarding the IDOT Improvements Project. According to Mr. Cullian, the various planning aspects of the Project have been pushed out to at least January 2023. The appraisal process will likely not begin until Spring of 2023 under this current schedule.

12. Other items as may be lawfully brough before the Board. No additional items were brought before the Board.
13. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:26 p.m., which was seconded by Trustee Johnson. Voice vote: The Motion was approved by a voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. Meeting adjourned at 6:26 p.m.

Respectfully submitted,

James G. Wargo
District's Attorney

Approved _____, 2022

Marcin Malinowski, Board President

Amy Bernstein, Board Secretary