

Rockland Fire Protection District  
Board of Trustees

Minutes of Regular Meeting  
Monday, December 14, 2020  
Rockland Fire Protection District, Meeting Room  
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:03 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski  
Trustee/Secretary Amy Bernstein  
Trustee/Chris Johnson  
Treasurer Karl Snoblin

Dep. Chief Michael J. Pakosta [Libertyville FD]  
Chief Peter Siebert [Lake Forest FD]  
Attorney James G. Wargo

Quorum acknowledged.

Others Present. Mike Sieman and John Sieman.

2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Consideration of Minutes. The Trustees reviewed the minutes from the regular meeting of the BOT on November 9, 2020. Motion by Trustee Malinowski, seconded by Trustee Bernstein to approve the minutes for the regular board meeting of November 9, 2020. No further discussion. Voice vote: 3 Aye (Malinowski, Bernstein, Johnson), 0 Nay. The motion passed.
4. Chiefs' Report.
  - a. Deputy Chief Pakosta reviewed the summary of services provided by the Libertyville FD to the District for the month of November, including his written summary provided to the Board, which included 6 response calls for the month of November, two of which were of which were ambulance calls, one hazardous condition call (no fire), one service call, one good intent call, and one false alarm call. The Deputy Chief also advised the Board on an analysis of response times.
  - b. Chief Siebert reviewed the summary of services provided by the Lake Forest FD to the District for the month of November, including his written summary provided to the Board. Chief Siebert reported that the Lake Forest FD responded to 11 total calls, 7 of which were ambulance calls, 3 service calls and one good intent call. Chief Siebert noted that the average response time for the calls was approximately 7 minutes and five seconds but noted that this is a very small sample. He noted that the total response calls to the District performed by the Lake Forest FD has been just under 200 calls with the total response calls for the District, including the response calls from the Libertyville FD, are about 250 calls. A discussion occurred regarding the requested ambulance revenue report. Trustee Johnson inquired with Chief Siebert regarding how the departments request support from one another on response calls. Deputy Chief Pakosta and Chief Siebert responded to the question.
5. Public Comment. Mike Sieman asked a question of the Fire Chiefs whether they had any issues with the Colonial Building located within the District. No issues were reported. Mr. Sieman was advised to contact the fire inspector for more information regarding the building.
6. Attorney's Report. Attorney Wargo advised that he had no report.

7. Treasurer’s Report, November 2020. Treasurer Snoblin presented the District’s balance sheet as of November 30, 2020, which read as follows:

LF Bank and Trust – Checking	\$488,844.42
LF Bank and Trust – Reserve	\$ 311,145.35
Petty Cash	<u>\$ 112.49</u>
<b>TOTAL</b>	<b>\$ 800,102.26</b>

Treasurer Snoblin also reviewed the highlights of the District’s profit & loss/budget tracking report through November 30, 2020. Treasurer Snoblin advised the Board that the District has received 94% of its revenues for the year and provided an overview of the District’s expenses. Treasurer Snoblin advised the Board that the \$14,000 refund from the mortgage company was used to pay down the mortgage.

No further discussion. Motion to approve the Treasurer’s Report as presented by Trustee Johnson, seconded by Trustee Malinowski. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$ 48,322.93.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve payment of invoices as presented in the amount of \$48,322.93. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

9. Consideration of Ordinance 2020-02 Levying and Assessing 2020 Taxes. Attorney Wargo presented the District’s 2020 tax levy ordinance.

Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve Ordinance No. 2020-02, An Ordinance Levying and Assessing Taxes of the Rockland Fire Protection District, Lake County, Illinois for 2020 in the total amount of \$703,851.25. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

10. Performance Analysis Proposal from the Illinois Fire Chiefs Association and Plug Ugly Solutions. Trustee Johnson presented to the Board a proposal from the Illinois Fire Chiefs Association to provide a performance analysis of the District’s historical service demands and current response system performance to establish performance benchmarks for the District in order to assist the final wrap up of the report to be provided by the Citizens Review Committee. A brief discussion occurred regarding the proposal and the cost. The Board agreed to continue to review the proposal and possibly seek alternative proposals.

11. Reorganization of the Board of Trustees and Election of Officers. Attorney Wargo advised the Board that upon the appointment of a new member to the Board the Board is required to elect a new slate of officers. A brief discussion occurred regarding the election of new officers. Motion by Trustee Johnson, seconded by Trustee Malinowski, to elect Trustee Malinowski as President of the Board, Trustee Bernstein as Secretary, and Karl Snoblin to be Treasurer. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

12. 2021 Meeting Schedule. A discussion occurred regarding the meeting schedule for 2021. Motion by Trustee Johnson, seconded by Trustee Bernstein, to establish the regular meeting schedule for

2021 to be the second Monday of the month at 6:00 p.m., 14 Skokie Highway, Lake Bluff, Illinois. Voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

13. IGA State Medicare Funding/Ambulance Billing. A general discussion occurred regarding ambulance billing under the GEMT Program and the billing rates for the District's residents charged by the Libertyville FD and the Lake Forest FD. Trustee Johnson indicated that he would follow-up on the matter with the fire departments. Chief Siebert indicated that he did not believe that the District would not need to have an IGA with the State for the GEMT Program. It was noted that the Libertyville FD is starting with the GEMT Program in January while the Lake Forest FD started on the GEMT Program last year.
14. Discussion/action on the lease or sale of the Rockland FPD Building. Trustee Malinowski addressed agenda items no. 14 and 15. Trustee Malinowski advised the Board that he received a phone call from Mike Cullian of the Illinois Department of Transportation (IDOT) regarding its road construction project along Skokie Highway and Route 176 that will affect the fire station. Mr. Cullian advised Trustee Malinowski that the State is still proceeding with the project. A further discussion occurred regarding the project and the status of the Board's decision on the sale of the fire station.
15. Board Discussion/Update regarding IDOT Improvements. Trustee Malinowski combined item 15 in his discussion of agenda item No. 14.
16. Other items as may be lawfully brought before the Board. The Board discussed the filing of nomination petitions for the office of trustee up at the election Consolidated Election in April 2021. Trustee Johnson advised the Board on the efforts to address the Fire Code issues at the fire station building. A further discussion occurred regarding the performance analysis proposal. It was decided that Trustee Johnson would reach out to Lakes Consulting Group, Ltd. for a proposal to update its 2018 proposal.
17. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 7:21 p.m., which was seconded by Trustee Bernstein. Voice vote: The Motion was approved by a voice vote: 3 Aye (Malinowski, Bernstein, Johnson), 0 Nay. Meeting adjourned at 7:21 p.m.

Respectfully submitted,

James G. Wargo  
District Attorney

Approved \_\_\_\_\_, 2021

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Marcin Malinowski, Board President

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Amy Bernstein, Board Secretary