

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, February 10, 2020
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, Illinois 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:00 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski	Chief Rich Carani [Libertyville FD]
Trustee/Secretary Amy Bernstein	Chief Pete Siebert [Lake Forest FD]
Trustee Dave Andersen	Attorney James G. Wargo
Treasurer Karl Snoblin	

Quorum acknowledged.

Others Present Member of the public.

2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Consideration of Minutes. The trustees reviewed the minutes from the previous BOT meeting on January 13, 2020. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the minutes for the regular board meeting of January 13, 2020. No further discussion. Voice vote: 3 Aye (Andersen, Malinowski, Bernstein), 0 Nay. The motion passed.
4. Chiefs' Report.
 - a. Chief Siebert reviewed the summary of services by Lake Forest FD to the District over the past month, including a written summary presented to the District. Chief Siebert reported that the Lake Forest FD responded to 6 calls within the District in the month of January. All of the calls were ambulance calls.
 - b. Chief Carani reviewed the summary of services by Libertyville FD to the District over the past month, including his written summary presented to the Board, which included 6 response calls for the month of January.

Chief Carani advised the Board that he and Chief Siebert met with Mike Brummel of Lake County regarding the Lake County address ordinance. About 20 to 25 homes within the District will be affected and need to be changed.
5. Public Comment. President Malinowski called for public comment. No public comment was offered.
6. Attorney's Report. Attorney Wargo advised the Board on leasing the fire station. Trustee Malinowski then proceeded to discuss Items 9 and 10 on the Agenda.

7. Treasurer's Report, January 2020. Treasurer Snoblin presented the District's balance sheet as of January 31, 2020, which read as follows:

LF Bank and Trust – Checking	\$394,145.06
LF Bank and Trust – Reserve	\$ 311,067.79
Petty Cash	\$ 112.56
TOTAL	\$ 705,325.41

Treasurer Snoblin reviewed highlights of the District's profit & loss/budget tracking report which he prepared based upon the recently approved budget. The District has received 100% of its revenues and has paid 100% of its expenses for the fiscal year. It also appears that expenses will be under the projected budget numbers.

No further discussion. Motion to approve the Treasurer's Report as presented by Trustee Andersen, seconded by Trustee Malinowski. Roll call vote: 3 Aye (Andersen, Malinowski, Bernstein), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$121,683.79. Trustee Andersen inquired regarding the cost of the Comcast phone line. Treasurer Snoblin advised that the Comcast bill would actually go up if the phone line was removed.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve payment of invoices as presented in the amount of \$121,683.79. No further discussion. Roll call vote: 3 Aye (Andersen, Malinowski, Bernstein), 0 Nay. The motion passed.

Treasurer Snoblin also presented a separate bill from NextWord Communication regarding in the amount of \$330.00. Motion by Trustee Andersen, seconded by Trustee Malinowski, to approve payment of the invoice from NextWord Communications in the amount of \$330.00. No further discussion. Roll call vote: 3 Aye (Andersen, Malinowski, Bernstein), 0 Nay. The motion passed.

9. Discussion/action on the leasing of the Rockland FD Building. A discussion occurred regarding the process for leasing the fire station, including retaining a broker. Trustee Andersen volunteered to inquire with a broker regarding the leasing of the building and will report back to the Board. Trustee Malinowski volunteered to inquire with other units of local government that might be interested in leasing the fire station.
10. Board Discussion/Update regarding IDOT Improvements. A discussion occurred regarding the process to lease the fire station, including the use of a broker. Trustee Malinowski advised that he had a conference call with Sheila Durka and Mike Cullian of the Illinois Department of Transportation (IDOT). Sheila Durka is the chief of land acquisitions for IDOT and Mike Cullian is the Relocation Property Management Chief for IDOT. IDOT advised that they are behind schedule in getting the survey and appraisal for the property. They had hoped to have that done by the end of February but they are currently behind schedule. It is still looking like a 3-year process to breaking ground on the Project. A discussion occurred regarding the acquisition process with IDOT.
11. Other items as may be lawfully brought before the Board. Trustee Malinowski inquired with the Board regarding the Penske rental truck in the parking lot. Trustee Malinowski called Penske to alert them that the truck is in the parking. If Penske does not pick up the truck, Trustee

Malinowski will call to have the truck towed. A discussion also occurred regarding the next Citizens Review Committee.

12. Adjournment. There being no further business, Trustee Bernstein made a motion to adjourn the meeting at 6:29 p.m. which was seconded by Trustee Andersen. Voice vote: The Motion was approved by a voice vote: 3 Aye (Andersen, Malinowski, Bernstein), 0 Nay. Meeting adjourned at 6:29 p.m.

Respectfully submitted,

James G. Wargo
District Attorney

Approved _____, 2020

Marcin Malinowski, Board President

Amy Bernstein, Board Secretary