

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, December 12, 2022
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:08 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski
Trustee/Secretary Amy Bernstein
Trustee/Chris Johnson
Treasurer/Karl Snoblin

Chief Peter Siebert [Lake Forest FD]
Interim Chief Michael Pakosta [Libertyville FD]
Attorney James G. Wargo

Quorum acknowledged.

Others Present. None

2. Pledge of Allegiance. Recitation led by Trustee Malinowski.
3. Consideration of Minutes. The Trustees reviewed the minutes from the special meeting of the Board of Trustees on November 21, 2022. Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve the minutes of the special meeting of the Board of Trustees for November 21, 2022. No further discussion. Voice vote: 3 Aye (Malinowski, Bernstein and Johnson), 0 Nay. The motion passed.
4. Chiefs' Report.
 - a. Lake Forest Fire Department. Chief Siebert provided a written summary of services provided by the Lake Forest Fire Department to the District for the month of November. According to the report, Chief Siebert noted that the Lake Forest FD responded to a total of 20 calls for the month of November, including ambulance 18 calls and 2 service calls. Chief Siebert informed the Board that the department is on pace to respond to 220 calls for 2022.
 - b. Libertyville Fire Department. Interim Chief Pakosta provided a written summary of services provided by the Libertyville FD to the District for the month of November. According to the report, Interim Chief Pakosta noted that the Libertyville FD responded to a total of 3 calls for the month of November, which included 3 ambulance calls and 1 good intent call. Interim Chief Pakosta advised the Board that the Village of Libertyville is currently undergoing active threat awareness training. There are two (2) more training sessions that will be done and invited the Board to participate in the training if interested.
5. Public Comment. No public comments were made.
6. Attorney's Report. Attorney Wargo advised on the tax levy ordinance for 2022 that is on the agenda for tonight's meeting.
7. Treasurer's Report, November 30, 2022. Treasurer Snoblin presented the District's balance sheet as of November 30, 2022, which read as follows:

LF Bank and Trust – Checking	\$ 623,290.01
LF Bank and Trust – Reserve	\$ 311,397.33
Petty Cash	\$ 100.45
TOTAL	\$ 934,787.79

Treasurer Snoblin advised that the District is 7 months into the fiscal year. The District has received 98% of its revenues for the year. The District has paid 75% of the annual services contract with Lake Forest and Libertyville. He noted that all budget items are tracking at or below their budgeted amounts for the year.

No further discussion. Motion by Trustee Johnson, seconded by Trustee Bernstein, to approve the Treasurer’s Report as presented. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$9,986.63.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve payment of the invoices as presented in the amount of \$9,986.63. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

9. Ordinance 2022-02 Levying and Assessing 2022 Taxes. Treasurer Snoblin presented the District’s 2022 tax levy ordinance. The total amount of the levy is \$633,894.98.

Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve Ordinance 2022-02, An Ordinance Levying and Assessing Taxes of the Rockland Fire Protection District, Lake County, Illinois for 2022. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

10. Resolution Authorizing the Illinois Municipal League to Collect 2% Foreign Fire Insurance License Fee. Treasurer Snoblin introduced the resolution to authorize the Illinois Municipal League to collect the Foreign Fire Insurance License Fee on behalf of the District. Treasurer Snoblin advised that the District receives approximately \$3,500 a year on the Foreign Fire Insurance License Fee.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve A Resolution of the Rockland Fire Protection District, Lake County, Illinois, Authorizing the Illinois Municipal League to Collect the 2% Foreign Fire Insurance License Fee on Behalf of the Rockland Fire Protection District, Resolution No. 2022-04. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

11. Ordinance Levying and Assessing Taxes of the Rockland Fire Protection District, Lake County, Illinois, for 2022. This matter was discussed under Item No. 10.

12. Intergovernmental Agreement for Facilities Sharing with the Northern Illinois Police Alarm System (NIPAS). Attorney Wargo introduced the Intergovernmental Agreement with NIPAS. He advised the Board that NIPAS would like to proceed with the signing the agreement. Trustee Malinowski advised that the overhead doors have an emergency override system on them in case

the building loses power. As such, the generator is not necessary to open the apparatus bay doors. A brief discussion occurred regarding the agreement.

Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve the Intergovernmental License Agreement for Facilities Sharing between the Northern Illinois Police Alarm System (NIPAS) and the Rockland Fire Protection District. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

13. Sale of the Rockland FPD Building. Trustee Malinowski advised that he had nothing to report other than a showing of the building to a prospective purchaser.
14. IDOT Improvements. Trustee Malinowski had nothing further to report on the IDOT Improvements Project.
15. Other items as may be lawfully brought before the Board. A brief discussion occurred regarding the upcoming election and the submission of the nomination petitions to the local election official. The deadline to file nomination petitions with the local election official is December 19, 2022.
16. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:35 p.m., which was seconded by Trustee Bernstein. Voice vote: The Motion was approved by a voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. Meeting adjourned at 6:35 p.m.

Respectfully submitted,

James G. Wargo
District's Attorney

Approved _____, 2023

Marcin Malinowski, Board President

Amy Bernstein, Board Secretary