

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, December 11, 2023
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. The meeting was called to order at 6:00 p.m. Roll call was taken with the following attendance noted:

Trustee Marcin Malinowski
Trustee Chris Johnson
Treasurer/Karl Snoblin

Chief Michael Pakosta [Libertyville FD]
Chief Pete Siebert [Lake Forest FD]
Attorney Megan Lamb

Trustee/Secretary Bruce Mack was absent.

Quorum acknowledged.

Others Present. One District resident was present.

2. Pledge of Allegiance. Recitation led by Trustee Marcin Malinowski.
3. Consideration of the appointment of an acting Secretary of the Board of Trustees for the purposes of conducting the business of the Board. A motion was made by Trustee Johnson to appoint Trustee Johnson as acting President for the purposes of conducting the business of the Board during this meeting, seconded by Trustee Malinowski. The Motion was approved by a voice vote: 2 Aye (Malinowski and Johnson), 0 Nay, 1 Absent. Motion carried.
4. Consideration of Minutes. Consideration and approval of the October 9, 2023 and November 13, 2023 meeting minutes was tabled to the December meeting, as those minutes were not available to the board members who were present.
5. Chiefs' Report.
 - a. Chief Pakosta provided both a written and oral report of services provided by the Libertyville FD to the District for the month of November, during which there were 7 calls within the District. The Department has responded to a total of 4,950 calls so far this year. Chief Pakosta reported the Department had onboarded five new employees, one of whom has paramedic certification.
 - b. Chief Siebert reviewed the summary of services provided by the Lake Forest FD to the District for the month of November, including a written summary provided to the Board. Lake Forest responded to a total of 27 calls within the District, for a total of around 224 calls within the District. The Department would close out the year with a total of around 4,000 calls throughout the Department's entire jurisdiction. The Chief reported the Department had just signed a contract to order a new engine that would be ready in about 3 years. Just hired a new firefighter-paramedic and looking to hire more personnel in the future. The Santa Ride would be happening this coming Saturday.

A general conversation with both Chief Pakosta and Chief Siebert ensued regarding mutual aid call volume.

6. Public Comment. No public comment.
7. Attorney's Report. Attorney Lamb had no report, merely that it was a quiet time of year aside from being Levy Season.
8. Treasurer's Report, November 2023. Treasurer Snoblin presented the District's balance sheet as of November 30, 2023, which read as follows:

LF Bank and Trust – Checking	\$ 723,286.55
LF Bank and Trust – Reserve	\$ 311,864.75
Petty Cash	<u>81.75</u>
TOTAL	\$1,035,233.05

Treasurer Snoblin informed the Board that the District is seven months into the budget year, had received most of their projected revenue to date, and was anticipating a small amount of additional property tax revenue in the last five months of the fiscal year, that the budget was on track for this time of year, and coming in well under budget on legal expenses and building/operations.

No further discussion. Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve the Treasurer's Report as presented by Treasurer Snoblin. Roll call vote: 2 Aye (Malinowski, and Johnson), 0 Nay, 1 Absent. The motion passed.

9. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$611.20. Treasurer Snoblin also informed the Board that there was no legal bill this month as the District's law firm has a new billing system and adjustments to the District's legal bills needed to be made.

Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve payment of invoices as presented in the amount of \$611.20. No further discussion. Roll call vote: 2 Aye (Malinowski, and Johnson), 0 Nay, 1 Absent. The motion passed.

10. Discussion/Action regarding Ordinance 2023-O-03, Levying and Assessing 2023 Taxes.

Treasurer Snoblin and the Trustees discussed the levy ordinance. Treasurer Snoblin explained that the District was levying 4.99% over last year's extension. The District would be levying 389,267.30 for the corporate fund, \$271,688.53 for the ambulance fund and \$4,000.00 for the tort fund. The total levy would be \$664,955.83. A motion was made by Trustee Johnson, Seconded by Trustee Malinowski, to approve Ordinance 2023-O-03 for the Levying and Assessing of 2023 Taxes.. Roll call vote: 2 Aye (Malinowski, and Johnson), 0 Nay, 1 Absent. The motion passed.

11. Discussion/Action regarding the RFPD Decennial Committee on Local Government Efficiency. It was noted that the committee would be meeting in January. The Board determined that the decennial committee meeting would be at 5:30 p.m., before the regular board meeting. A motion was made by Trustee Malinowski, seconded by Trustee Johnson, to hold the RFPD Decennial Committee on Local Government Efficiency meeting at 5:30

p.m. on January 8, 2024. Roll call vote: 2 Aye (Malinowski, and Johnson), 0 Nay, 1 Absent. The motion passed.

12. Discussion/Action regarding the lease or sale of the Rockland FPD Building. No updates to give at this time, this item was tabled to the next meeting.
13. Board discussion/update regarding IDOT improvements. No updates to give at this time, this item was tabled to the next meeting.
14. Other items as may be lawfully brought before the Board. A FOIA Request was responded to.
15. Adjournment. There being no further business, Trustee Johnson made a motion to adjourn the meeting at 6:19 p.m., which was seconded by Trustee Malinowski. The Motion was approved by a voice vote: 2 Aye (Malinowski, and Johnson), 0 Nay, 1 Absent. Meeting adjourned at 6:19p.m.

Respectfully submitted,

Megan Lamb
District Attorney

Approved _____ 2024

Marcin Malinowski, Board President

Bruce Mack, Board Secretary