

Rockland Fire Protection District  
Board of Trustees

Minutes of Regular Meeting  
Monday, November 13, 2023  
Rockland Fire Protection District, Meeting Room  
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. The meeting was called to order at 6:00 p.m. Roll call was taken with the following attendance noted:

Trustee Bruce Mack  
Trustee Chris Johnson  
Treasurer/Karl Snoblin

Chief Michael Pakosta [Libertyville FD]  
Deputy Chief Gallo [Lake Forest FD]  
Attorney Megan Lamb

Trustee/President Marcin Malinowski was absent.

Quorum acknowledged.

Others Present. One District resident was present.

2. Pledge of Allegiance. Recitation led by Trustee Bruce Mack.
3. Consideration of the appointment of an acting President of the Board of Trustees for the purposes of conducting the business of the Board. A motion was made by Trustee Johnson to appoint Trustee Mack as acting President for the purposes of conducting the business of the Board during this meeting, seconded by Trustee Mack. The Motion was approved by a voice vote: 2 Aye (Mack and Johnson), 0 Nay, 1 Absent. Motion carried.
4. Consideration of Minutes. Consideration and approval of the October 9, 2023 meeting minutes was tabled to the December meeting, as those minutes are currently being prepared and not available for presentation at this time.
5. Chiefs' Report.
  - a. Chief Pakosta provided both a written and oral report of services provided by the Libertyville FD to the District for the month of October, during which there were 7 calls. Chief Pakosta reported the Department had onboarded four new firefighters since Mid-October, all of whom are currently in medic school. Chief Pakosta also expressed interest in potentially hiring one more firefighter. A discussion was held on whether the District would be interested in creating a capital improvement plan for the expenditure of District funds for the purpose of purchasing equipment for both or either fire department the District contracts with. Trustee Mack expressed concern over making a capital improvement plan work in the framework of the current agreement, but both trustees expressed potential interest in such a plan.
  - b. Deputy Chief Gallo reviewed the summary of services provided by the Lake Forest FD to the District for the month of October, including a written summary provided to the Board. Lake Forest responded to a total of 17 calls, the majority of which were rescue. Chief Gallo reported that the average call response time for calls to the District in October was 7 minutes and 9 seconds. The Chief reported that one new member was hired last week, and another would potentially be brought on. Chief Gallo and the District discussed the

Knollwood Santa Ride that the District participates in every year. Trustee Mack confirmed that the topic had been discussed with Trustee Malinowski and he was definitely interested in assisting with the Santa Ride. The parties determined they would have further discussions and potentially hold the Santa Ride the second or third week in December. Trustee Mack noted that response times are trending in the right direction.

6. Public Comment. No public comment.
7. Attorney's Report. Attorney Lamb reported that the legislative veto session this fall had been relatively quiet and gave an update on the Pension Consolidation case in front of the Illinois Supreme Court.
8. Treasurer's Report, June 2023. Treasurer Snoblin presented the District's balance sheet as of October 31, 2023, which read as follows:

LF Bank and Trust – Checking	\$661642.74
LF Bank and Trust – Reserve	\$311,826.30
Petty Cash	<u>\$ 81.75</u>
<b>TOTAL</b>	<b>\$973,550.79</b>

Treasurer Snoblin informed the Board that the District is halfway through the budget year, had received about 90% of their projected revenue to date, and the budget was on track for this time of year.

No further discussion. Motion by Trustee Mack, seconded by Trustee Johnson, to approve the Treasurer's Report as presented by Treasurer Snoblin. Roll call vote: 2 Aye (Mack, and Johnson), 0 Nay, 1 Absent. The motion passed.

9. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$136,961.47. Treasurer Snoblin also informed the Board that the payment of \$135,765 was made to the City of Lake Forest for the IGA payment.

Motion by Trustee Johnson, seconded by Trustee Mack, to approve payment of invoices as presented in the amount of \$136,961.47. No further discussion. Roll call vote: 2 Aye (Mack, and Johnson), 0 Nay, 1 Absent. The motion passed.

10. Discussion/Action regarding Resolution 2023-01, 2023 Truth in Taxation Determination. Treasurer Snoblin and the Trustees discussed the planned levy and whether the District would need to comply with Truth in Taxation. Treasurer Snoblin explained that since the District would not levy an amount more than 5% higher than last year's extension, Truth in Taxation was not necessary. A motion was made by Trustee Johnson, Seconded by Trustee Mack, to approve the Truth in Taxation Determination Resolution. Roll call vote: 2 Aye (Mack, and Johnson), 0 Nay, 1 Absent. The motion passed.
11. Decennial Committee Meetings. The first Decennial Committee meeting is tentatively planned for January, and Trustee Mack would combine the agendas for both the Decennial Committee Meeting and the Regular Board Meeting.

12. Discussion/Action regarding the lease or sale of the Rockland FPD Building. The Trustees decided to table this item until next month when all three Trustees would be present to discuss and make a decision.
13. Board discussion/update regarding IDOT improvements. No updates to give at this time, and Trustee Malinowski being absent, this item was tabled to the next meeting.
14. Other items as may be lawfully brought before the Board. No other items were presented at the meeting.
15. Adjournment. There being no further business, Trustee Johnson made a motion to adjourn the meeting at 6:22 p.m., which was seconded by Trustee Mack. The Motion was approved by a voice vote: 2 Aye (Mack, and Johnson), 0 Nay, 1 Absent. Meeting adjourned at 6:22p.m.

Respectfully submitted,

Megan Lamb  
District Attorney

Approved \_\_\_\_\_ 2023

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Marcin Malinowski, Board President

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Bruce Mack, Board Secretary