

Rockland Fire Protection District  
Board of Trustees

Minutes of Regular Meeting  
Monday, October 11, 2021  
Rockland Fire Protection District, Meeting Room  
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:02 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski  
Trustee/Secretary Amy Bernstein  
Trustee/Chris Johnson  
Treasurer Karl Snoblin

Deputy Chief Mike Pakosta [Libertyville FD]  
Chief Peter Siebert [Lake Forest FD]  
Attorney James G. Wargo

Quorum acknowledged.

Others Present. A member of the public was present.

2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Consideration of Minutes. The Trustees reviewed the minutes from the regular meeting of the Board of Trustees on September 13, 2021. Trustee Malinowski noted that the minutes should be corrected to read on Item No. 7 that Trustee Malinowski made the motion, which was seconded by Trustee Johnson. In addition, the motion to adjourn was made by Trustee Johnson and seconded by Trustee Malinowski. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the minutes as amended for the regular meeting of the Board of Trustees of September 13, 2021. No further discussion. Voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.
4. Chiefs' Report.
  - a. Deputy Chief Pakosta provided the monthly summary report for September for the Libertyville Fire Department. For the month of September, the Libertyville FD responded to 6 total calls, including 5 rescue and emergency medical calls and 1 hazardous condition call. Deputy Chief Pakosta noted that the average response times by the Libertyville FD for 2021 is about 5 minutes and 3 seconds. He also advised the Board on the Department's participation in a 9/11 Memorial on September 11<sup>th</sup> at Cook Park as well as a silent parade along Milwaukee Avenue. He also noted that the Department held a successful open house on October 2<sup>nd</sup>.
  - b. Chief Siebert previously provided the monthly summary report for September for the Lake Forest Fire Department. For the month of September, the Lake Forest FD responded to 10 total calls, including 6 rescue and emergency medical calls, 1 hazardous condition call, 1 service call, 1 good intent call, and 1 false alarm call. Chief Siebert also advised that he would be meeting with Chief Carani regarding providing the requested additional response time information for the Board. A brief discussion occurred regarding HIPAA issues related to the Department providing response call reports for the IGA performance analysis and the request for more detailed information on response times.
5. Public Comment. No public comment.

6. Attorney's Report. Attorney Wargo advised that he filed the District's Annual Treasurer's Statement with the Clerk's Office and published it. He also advised the Board that the District received notice that the fire station property has lost its tax-exempt status and that he has requested a hearing before the Lake County Board of Review to challenge this action. A brief discussion occurred regarding the matter.
7. Treasurer's Report, September 30, 2021. Treasurer Snoblin presented the District's balance sheet as of September 30, 2021, which read as follows:

LF Bank and Trust – Checking	\$588,897.87
LF Bank and Trust – Reserve	\$ 311,197.18
Petty Cash	\$ 112.49
<b>TOTAL</b>	<b>\$ 900,207.54</b>

Treasurer Snoblin advised that the District is 5 months into the budget year and that the District has received about 80% of its annual revenues. The District has also paid 50% of the service IGA. In addition, the building maintenance expenses are at 54% of the budget, the mortgage is at 41% of the budget, utilities at 23.2% of the budget, administration 20% of the budget, with total expenses at 47.5% of budget.

No further discussion. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the Treasurer's Report as presented by Treasurer Snoblin. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$9,420,64.

Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve payment of invoices as presented in the amount of \$9,420.64. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

9. Discussion/Action on the Intergovernmental Agreement for Facilities Sharing with Northern Illinois Police Alarm System (NIPAS). Attorney Wargo advised that he has not heard back from NIPAS regarding his proposed edits to the IGA.
10. Notice from the Assessor's Office regarding the fire station. No further discussion on this matter occurred as it was covered during the Attorney's report.
11. Discussion over the IGA pricing formula. Attorney Wargo advised the Board that he would reach out to Lake Forest's Attorney regarding the Board's proposal of a 2% floor on future increases for the annual service fee.
12. Performance Analysis update. Trustee Johnson had nothing new to report on the post-IGA performance report being prepared by Lakes Consulting.
13. Lease or sale of the Rockland FD Building. Trustee Malinowski indicated that he has not received anything further from the County.

14. Board discussion/update regarding IDOT improvements. Trustee Malinowski indicated that he had nothing new to report from IDOT.
15. Other items as may be lawfully brough before the Board. None.
16. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:38 p.m., which was seconded by Trustee Bernstein. Voice vote: The Motion was approved by a voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. Meeting adjourned at 6:38 p.m.

Respectfully submitted,

James G. Wargo  
District Attorney

Approved \_\_\_\_\_, 2021

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Marcin Malinowski, Board President

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Amy Bernstein, Board Secretary