

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, October 10, 2022
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:00 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski	Deputy Chief Michael Gallo [Lake Forest FD]
Trustee/Secretary Amy Bernstein	Interim Chief Michael Pakosta [Libertyville FD]
Trustee/Chris Johnson (via telephone)	Attorney James G. Wargo (via telephone)
Treasurer/Karl Snoblin	

Quorum acknowledged.

Others Present. A member of the public was present.

2. Pledge of Allegiance. Recitation led by President Malinowski.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to allow Trustee Johnson to attend the meeting via telephone due to the fact that he is on a scheduled shift for his job as a firefighter. No further discussion. Voice vote: 2 Aye (Malinowski and Bernstein), 0 Nay. The motion passed.

3. Consideration of Minutes. The Trustees reviewed the minutes from the regular meeting of the Board of Trustees on September 12, 2022. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the minutes of the regular meeting of the Board of Trustees for October 10, 2022. No further discussion. Voice vote: 3 Aye (Malinowski, Bernstein and Johnson), 0 Nay. The motion passed.

4. Chiefs' Report.

- a. Interim Chief Pakosta reviewed the written summary of services provided by the Libertyville FD to the District for the month of September, which was provided to the Board. Interim Chief Pakosta reported that the Libertyville FD responded to a total of 6 calls for the month of September, which included 6 ambulance calls. He also advised the Board that the Department's average emergency response time for the District is approximately 3 minutes and 34 seconds. He also reminded the Board that the Department will be holding an Open House on Saturday, October 15, 2022, from 1:00 p.m. to 4:00 p.m.
- b. Deputy Chief Gallo reviewed the written summary of services provided by the Lake Forest FD to the District for the month of September, which was provided to the Board. Specifically, Deputy Chief Gallow reported that the Lake Forest FD responded to a total of 15 calls for the month of September, including 12 ambulance calls, 2 service calls, and 1 over pressure, overheat (no fire) call. This brings the Department's response call to 166 through September 2022. The Department's average response time from alarm to arrival is 6 minutes 29 seconds. Deputy Chief Gallow also reminded the Board of the Department's Open House on Sunday, October 16, 2022, from 11:00 a.m. to 2:00 p.m.

5. Public Comment. No public comments were made.
6. Attorney's Report. Attorney Wargo discussed the upcoming tax levy and that the maximum allowable increase under the Property Tax Extension Limitation Law (PTELL) is 5.0% due to the current record inflation. In addition, the District would be able to levy for any new construction within the District, which is not subject to the limitations under PTELL. He indicated that it was up to the Board to determine the levy amount for the 2022 tax levy in order to capture the maximum revenues under PTELL and the new construction. In response, Treasurer Snoblin recommended that the Board set the levy at an increase of 4.99% because the District does not need to capture all of the available property tax revenues under the levy because the District will be retiring the mortgage on the fire station this year. Attorney Wargo advised that he would address any other items as they appeared on the agenda.
7. Treasurer's Report, September 30, 2022. Treasurer Snoblin presented the District's balance sheet as of September 30, 2022, which read as follows:

LF Bank and Trust – Checking	\$620,930.38
LF Bank and Trust – Reserve	\$ 311,319.28
Petty Cash	<u>\$ 100.45</u>
TOTAL	\$ 932,323.11

Treasurer Snoblin advised that the District is 42% through the fiscal year. The District has received 76% of its revenues for the year. The District had paid 50% of the cost of the annual services contract through September 30th. He further noted that based on a payment made on October 1st, 75% of the services contract has been paid for the year.

No further discussion. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the Treasurer's Report as presented. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$9,366.95.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve payment of the invoices as presented in the amount of \$9,366.95. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

9. FY 2022 Annual Financial Report and Statement of Receipts and Disbursements. Treasurer Snoblin present the FY 2022 Annual Financial Report for the District that is to be filed with the State and County on an annual basis. He also presented a copy of the District's Statement of Receipts and Disbursements that is to be filed with the Clerk and published each year.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the FY 2022 Annual Financial Report and the District's Statement of Receipts and Disbursements for the fiscal year ending April 30, 2022. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

10. Intergovernmental Agreement for Facilities Sharing with Northern Illinois Police Alarm System (NIPAS). Attorney Wargo advised the Board that he spoke with NIPAS's attorney regarding the

fire station and that the District is currently working on several items to get the fire station ready, including the generator and locks. Trustee Johnson provided a status on changing the locks on the building. A discussion occurred regarding the locks on the building and installing a possible key pad lock system. Trustee Johnson indicated that he would reach out to his contact at NIPAS to ascertain whether NIPAS would like a key pad installed. The Board appeared to be in agreement that NIPAS should pick up any extra cost associated with the installation of a key pad system.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to authorize Trustee Johnson to take care of the locks for the fire station in an amount not to exceed \$1,500. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

11. A Resolution Declaring and Authorizing the Sale of Certain Real Property of the Rockland Fire Protection District, Lake County, Illinois. Trustee Malinowski introduced the Resolution Declaring and Authorizing the Sale of Certain Real Property of the Rockland Fire Protection District in regard to the sale of the Fire Station building. Trustee Johnson added that he would be recusing himself from discussing or voting on the Resolution to Declaring and Authorizing the Sale of the Fire Station and the Listing Agreement because of a possible conflict related to the fact that he owns property within the vicinity of the Fire Station and has a current listing agreement with John Josephitis of Coldwell Banker Realty. Attorney Wargo advised that this Resolution is the first step in the process of selling the property.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve a Resolution Declaring and Authorizing the Sale of Certain Real Property of the Rockland Fire Protection District, Lake County, Illinois. No further discussion. Roll call vote: 2 Aye (Malinowski and Bernstein), 0 Nay, 1 Abstain (Johnson) based on his recusal. Trustee Johnson recused himself from the vote. The motion passed.

12. Lease or Sale of the Rockland FPD Building. Trustee Malinowski presented the listing agreement for the sale of the Fire Station building that is referenced in the prior resolution authorizing the sale of the fire station, including the resolution approving the listing agreement with John Josephitis of Coldwell Banker Realty. As noted above, Trustee Johnson recused himself from discussing and voting on this item.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve a Resolution of the Rockland Fire Protection District, Lake County, Illinois, Approving a Listing Agreement for the Sale of District Property along with the Addendum to the Exclusive Authorization to Sell Agreement Between the Rockland Fire Protection District and Coldwell Banker Realty as well as authorizing President Malinowski and Secretary Bernstein to the sign the Listing Agreement and Addendum. No further discussion. Roll call vote: 2 Aye (Malinowski and Bernstein), 0 Nay, 1 Abstain (Johnson) based on his recusal. Trustee Johnson recused himself from the vote. The motion passed.

13. Board discussion/update regarding IDOT improvements. Trustee Malinowski advised the Board that he had no additional information on the improvements Project.

14. Other items as may be lawfully brough before the Board. Trustee Malinowski indicated that he received a FOIA request regarding the IDOT improvements project.

15. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:31 p.m., which was seconded by Trustee Bernstein. Voice vote: The Motion was approved by a voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. Meeting adjourned at 6:31 p.m.

Respectfully submitted,

James G. Wargo
District's Attorney

Approved _____, 2022

Marcin Malinowski, Board President

Amy Bernstein, Board Secretary