

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, September 13, 2021
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:00 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski	Chief Rich Carani [Libertyville FD]
Trustee/Secretary Amy Bernstein	Chief Peter Siebert [Lake Forest FD]
Trustee/Chris Johnson	Attorney James G. Wargo
Treasurer Karl Snoblin	

Quorum acknowledged.

Others Present. Chief Baker from the Skokie Police Department and a member of the public were present.

2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Consideration of Minutes. The Trustees reviewed the minutes from the regular meeting of the Board of Trustees on August 9, 2021. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the minutes for the regular board meeting of August 9, 2021. No further discussion. Voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.
4. Chiefs' Report.
 - a. Chief Siebert previously provided the monthly summary report for August for the Lake Forest Fire Department. For the month of August, the Lake Forest FD responded to 15 total calls, including 10 rescue and emergency medical calls, 2 hazardous condition calls, 2 service calls, and 1 false alarm call.
 - b. Chief Carani previously provided the monthly summary report for August for the Libertyville Fire Department. For the month of August, the Libertyville FD responded to 7 total calls, including 6 rescue and emergency medical calls and 1 service call. A brief discussion occurred regarding the Governor's COVID-19 vaccination mandate.
5. Public Comment. No public comment.
6. Attorney's Report. Attorney Wargo advised the Board that the only item he had was the Intergovernmental Agreement with NIPAS. The Board then moved to Item No. 10 on the agenda to discuss the proposed Intergovernmental Agreement for Facilities Sharing with Northern Illinois Police Alarm System.
7. Treasurer's Report, August 31, 2021. Treasurer Snoblin presented the District's balance sheet as of August 31, 2021, which read as follows:

LF Bank and Trust – Checking	\$436,122.67
LF Bank and Trust – Reserve	\$ 311,192.06

Petty Cash	\$ 112.49
TOTAL	\$ 747,427.22

Treasurer Snoblin advised the Board that the District has received half of its tax revenues for the year. He also advised that the mortgage is at 33.33% of the budget, utilities at 20% of the budget, legal at 21% of the budget, and office expenses at 4.5% of the budget.

No further discussion. Motion by Trustee Johnson, seconded by Trustee Malinowski, to approve the Treasurer's Report as presented by Treasurer Snoblin. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$9,694.58.

Motion by Trustee Johnson, seconded by Trustee Malinowski, to approve payment of invoices as presented in the amount of \$9,694.58. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

9. Approval of the FY 2021 Annual Financial Report and Statement of Receipts and Disbursements. Treasurer Snoblin presented the District's Annual Statement of Receipts and Disbursements and the Annual Financial Report required by the Illinois Comptroller.

Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve the District's FY Annual Financial Report for the State Comptroller. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the Annual Statement of Receipts and Disbursements for the Fiscal Year Ended April 30, 2021. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

10. Discussion/Action on the Intergovernmental Agreement for Facilities Sharing with Northern Illinois Police Alarm System (NIPAS). Trustee Johnson introduced the proposed Intergovernmental Agreement with the Northern Illinois Police Alarm System otherwise known as NIPAS. Attorney Wargo advised that he had some concerns regarding how the proposed Intergovernmental Agreement was structured with respect to the simultaneous use of the fire station building by the District and NIPAS. Chief Baker provided comments regarding NIPAS's intended use of the fire station building. A brief discussion occurred regarding NIPAS's intended use of the building. The Board then returned to discuss Item 7 on the agenda.
11. Discussion over the IGA pricing formula. Trustee Malinowski noted that he reached out to the City of Lake Forest and the Village of Libertyville to propose a 2% floor for future increases for the annual service fee under the service IGA and that he will advise the Board once he hears back on the issue.
12. Performance Analysis update. Trustee Johnson had nothing new to report on the post-IGA performance report being prepared by Lakes Consulting.
13. Lease or sale of the Rockland FD Building. Trustee Malinowski indicated that he received the minutes from the meeting he had with the County regarding rezoning the District's fire station property. He will advise the Board once he reviews the minutes.

14. Board discussion/update regarding IDOT improvements. Trustee Malinowski indicated that he had nothing new to report from IDOT.
15. Other items as may be lawfully brough before the Board. Trustee Johnson indicated that the Fire Station had its annual inspection performed by the Lake Forest Fire Department. A discussion occurred regarding the key for the elevator. Trustee Johnson also advised on the repairs that were made to the fire station's roof.
16. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:35 p.m., which was seconded by Trustee Johnson. Voice vote: The Motion was approved by a voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. Meeting adjourned at 6:35 p.m.

Respectfully submitted,

James G. Wargo
District Attorney

Approved _____, 2021

Marcin Malinowski, Board President

Amy Bernstein, Board Secretary