

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, September 12, 2022
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:03 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski
Trustee/Secretary Amy Bernstein
Trustee/Chris Johnson
Treasurer/Karl Snoblin (Absent)

Chief Peter Siebert [Lake Forest FD]
Interim Chief Michael Pakosta [Libertyville FD]
Attorney James G. Wargo

Quorum acknowledged.

Others Present. A member of the public was present.

2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Consideration of Minutes. The Trustees reviewed the minutes from the special meeting of the Board of Trustees on August 22, 2022. Trustee Johnson noted that in line item No. 10 regarding the sale of the building he did not second the motion, it was actually Trustee Bernstein. The minutes were amended to reflect this correction. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the minutes of the special meeting of the Board of Trustees for August 22, 2022 as amended. No further discussion. Voice vote: 3 Aye (Malinowski, Bernstein and Johnson), 0 Nay. The motion passed.
4. Chiefs' Report.
 - a. Chief Siebert reviewed the written summary of services provided by the Lake Forest FD to the District for the month of August, which was provided to the Board. Chief Siebert reported that the Lake Forest FD responded to a total of 13 calls for the month of August, including 11 ambulance calls, 1 service call, and 1 good intent call. Chief Siebert also reminded the Board of the Department's Open House on October 16, 2022, from 11:00 a.m. to 3:00 p.m.
 - b. Interim Chief Pakosta reviewed the written summary of services provided by the Libertyville FD to the District for the month of August, which was provided to the Board. Interim Chief Pakosta reported that the Libertyville FD responded to a total of 5 calls for the month of July, including 5 ambulance calls. He also reminded the Board of the Department's Open House on October 15, 2022, from 1:00 p.m. to 4:00 p.m. Interim Chief Pakosta also informed the Board that the Department has received some good feedback from the Department's new satisfaction survey as well as a complaint that the Department is following up on. He also informed the Board that the Department placed an order for a new engine with a build out period of two and a half years.
5. Public Comment. No public comments were made.
6. Attorney's Report. Attorney Wargo advised the Board that he spoke with the attorney for NIPAS regarding the proposed intergovernmental sharing agreement and that NIPAS is ready to go on the agreement. NIPAS is also okay with the snow plowing provision that was added to the

agreement. Trustee Malinowski advised that he is working on getting the generator repaired and will be working on getting the elevator in working order.

7. Treasurer's Report, August 31, 2022. Trustee Malinowski presented the District's balance sheet as of August 31, 2022, provided by Treasurer Snoblin, which read as follows:

LF Bank and Trust – Checking	\$472,177.97
LF Bank and Trust – Reserve	\$ 311,280.91
Petty Cash	<u>\$ 100.45</u>
TOTAL	\$ 783,559.33

Trustee Malinowski advised that the District is four months into the fiscal year. The District has received 54.2% of its revenues for the fiscal year. The District has paid 50% of the cost of the annual service contract and 100% of the annual liability insurance. All other budget line items are at or under budget.

No further discussion. Motion by Trustee Johnson, seconded by Trustee Bernstein, to approve the Treasurer's Report as presented by Trustee Snoblin. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$10,041.06.

Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve payment of the invoices as presented in the amount of \$10,041.06 subject to final confirmation of the specific checks from the Treasurer's report. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

9. Intergovernmental Agreement for Facilities Sharing with Northern Illinois Police Alarm System (NIPAS). Attorney Wargo again advised the Board that NIPAS is okay with changes that were made to the Intergovernmental Agreement for Facilities Sharing with NIPAS regarding their responsibility for snow plowing. A discussion occurred regarding the Agreement and the remaining issues on preparing the building for use by NIPAS.

Motion by Trustee Johnson, seconded by Trustee Malinowski, to approve the Intergovernmental Agreement for Facilities Sharing with the Northern Illinois Police Alarm System (NIPAS) and authorizing the Board President to sign once the issues with the elevator and generator are fixed and subject to final approval by legal counsel. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

A further discussion occurred regarding changing the locks and maintenance issues regarding the overhead doors. The Board reached a consensus for Trustee Johnson to address these issues.

10. Lease or sale of the Rockland FD Building. A discussion occurred regarding the sale of the building and the listing agreement with John Josephitis of Coldwell Banker Realty. Attorney Wargo advised that in order to sign the listing agreement, the Board will need to approve a resolution declaring the property surplus and authorizing its sale. A discussion occurred regarding the listing agreement with Coldwell Banker Realty the and sales commission under the agreement regarding any possible sale to the State of Illinois. Attorney Wargo stated that he would begin working on a resolution to authorize the sale of the property to be presented at the next meeting.

11. Board discussion/update regarding IDOT improvements. Trustee Malinowski advised the Board that the District will probably not receive any additional information from IDOT on the improvements project until the first quarter of 2023.
12. Other items as may be lawfully brough before the Board. Trustee Malinowski indicated that he received a couple of FOIA requests.
13. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:30 p.m., which was seconded by Trustee Bernstein. Voice vote: The Motion was approved by a voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. Meeting adjourned at 6:30 p.m.

Respectfully submitted,

James G. Wargo
District's Attorney

Approved _____, 2022

Marcin Malinowski, Board President

Amy Bernstein, Board Secretary