

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, August 9, 2021
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:00 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski
Trustee/Secretary Amy Bernstein
Trustee/Chris Johnson
Treasurer Karl Snoblin

Chief Rich Carani [Libertyville FD]
Deputy Chief Kevin Cronin [Lake Forest FD]
Attorney James G. Wargo

Quorum acknowledged.

Others Present. A member of the public was present.

2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Consideration of Minutes. The Trustees reviewed the minutes from the rescheduled regular meeting of the Board of Trustees on June 14, 2021. Motion by Trustee Johnson, seconded by Trustee Bernstein, to approve the minutes for the rescheduled regular board meeting of June 14, 2021. No further discussion. Voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.
4. Chiefs' Report.
 - a. Chief Carani previously provided the monthly summary reports for June and July. For the month of June, the Libertyville FD responded to 2 total calls, including 1 rescue and emergency medical call and 1 service call. For the month of July, the Department responded to a total of 7 calls, including 6 rescue and emergency calls and 1 service call. Trustee Johnson inquired with Chief Carani whether he should send questions from District residents directly to him regarding response calls. Chief Carani indicated that he would be happy to talk to any resident with any concerns.
 - b. Chief Siebert previously provided the monthly summary reports for June and July. For the month of June, the Lake Forest FD responded to 8 total calls, including 4 rescue and emergency calls, 1 hazardous condition call, 1 service call, and 2 false alarm calls. For the month of July, the Department responded to a total of 12 calls, including 11 rescue and emergency calls and 1 false alarm call.
5. Public Comment. No public comment.
6. Attorney's Report. Attorney Wargo advised that he filed the Budget and Appropriations Ordinance with the County Clerk and that it was published in the newspaper.
7. Treasurer's Report, July 31, 2021. Treasurer Snoblin presented the District's balance sheet as of July 31, 2021, which read as follows:

LF Bank and Trust – Checking	\$402,750.65
LF Bank and Trust – Reserve	\$ 311,186.78
Petty Cash	\$ 112.49
TOTAL	\$ 714,049.92

Treasurer Snoblin advised the Board that the District is three months into the fiscal year and that the District has received 50% of its revenues for the fiscal year. He further provided an overview of the District’s expenses.

No further discussion. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the Treasurer’s Report as presented by Treasurer Snoblin. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$171,913.92.

Motion by Trustee Johnson, seconded by Trustee Malinowski, to approve payment of invoices as presented in the amount of \$171,913.92. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

9. Parking Lot Use and Indemnification Agreement with the Robinwood Estates Condominium Association. Trustee Malinowski presented the proposed parking lot use agreement with Robinwood Estates Condominium Association. A brief discussion occurred regarding the agreement.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the Parking Lot Use and Indemnification Agreement with the Robinwood Estates Condominium Association. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

10. Discussion over the IGA pricing formula. Trustee Malinowski advised that he has not yet reached out to the City of Lake Forest to propose a 2% floor for future increases for the annual service fee under the service IGA.

11. Performance Analysis update. Trustee Johnson had nothing new to report on the post-IGA performance report being prepared by Lakes Consulting.

12. Lease or sale of the Rockland FD Building. Trustee Marcin indicated that he had a virtual meeting with the County to rezone the Fire Station property. Trustee Johnson indicated that he has had two walkthroughs with the Northern Illinois Police Alarm System (“NIPAS”) organization to possibly utilize the Fire Station for storage. A brief discussion occurred regarding a possible intergovernmental agreement with NIPAS to utilize the Fire Station for storage of emergency response equipment.

13. Board discussion/update regarding IDOT improvements. Trustee Malinowski indicated that he had nothing to report from IDOT.

14. Other items as may be lawfully brought before the Board. Trustee Malinowski that he has a meeting next week with Lake County to inspect handicapped accessibility issues at the Fire

Station for voting purposes. A discussion occurred regarding the Knox Box key for the Fire Station. A discussion occurred regarding a leak in the roof and possible repairs.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to authorize Trustee Johnson to secure services and supplies to repair the roof of the Fire Station in an amount not to exceed \$1,000. Roll Call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

15. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:25 p.m., which was seconded by Trustee Johnson. Voice vote: The Motion was approved by a voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. Meeting adjourned at 6:25 p.m.

Respectfully submitted,

James G. Wargo
District Attorney

Approved _____, 2021

Marcin Malinowski, Board President

Amy Bernstein, Board Secretary