

Rockland Fire Protection District  
Board of Trustees

Minutes of Regular Meeting  
Monday, June 14, 2021  
Rockland Fire Protection District, Meeting Room  
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:05 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski	Dep. Chief Michael J. Pakosta [Libertyville FD]
Trustee/Secretary Amy Bernstein	Battalion Chief Matt Penar [Lake Forest FD]
Trustee/Chris Johnson (via telephone)	Attorney James G. Wargo
Treasurer Karl Snoblin	

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to allow Trustee Johnson to attend the meeting via telephone. Roll call vote: 2 Aye (Malinowski and Bernstein), 0 Nay. The motion passed.

Quorum acknowledged.

Others Present. A member of the public was present.

2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Reorganization of the Board – Election of Officers. A discussion occurred regarding the current composition of the Board's officers. Motion Trustee Johnson, seconded by Trustee Malinowski, to nominate and elect Marcin Malinowski President, Amy Bernstein as Secretary, and Karl Snoblin as Treasurer. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.
4. PUBLIC HEARING: Public Hearing on the Ordinance Adopting the Budget and Appropriations of the Rockland Fire Protection District, Lake County, Illinois, for the Fiscal Year Beginning May 1, 2021 and Ending April 30, 2022. Trustee Malinowski opened the public hearing on the proposed Ordinance Adopting the Budget and Appropriations of the Rockland Fire Protection District, Lake County, Illinois, for the Fiscal Year Beginning May 1, 2021 and Ending April 30, 2022, at 6:07 p.m. Attorney Wargo advised that the notice of this public hearing was published in the Lake County News Suns thirty (30) days prior to the today's hearing and that the preliminary budget was made available more than 30 days prior to this hearing. Trustee Malinowski opened up the hearing for public comment. No comments from public were made. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to close the public hearing at 6:09 p.m. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.
5. Ordinance Adopting the Budget and Appropriations of the Rockland Fire Protection District, Lake County, Illinois, for the Fiscal Year Beginning May 1, 2021 and Ending April 30, 2022. Trustee Malinowski introduced the budget and appropriations ordinance for the fiscal year 2021-2022. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the Ordinance Adopting the Budget and Appropriations of the Rockland Fire Protection District, Lake County, Illinois, for Fiscal Year Beginning May 1, 2021 and Ending April 30, 2022. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

6. Consideration of Minutes. The Trustees reviewed the minutes from the rescheduled regular meeting of the Board of Trustees on May 10, 2021. Motion by Trustee Johnson, seconded by Trustee Bernstein, to approve the minutes for the rescheduled regular board meeting of May 10, 2021. No further discussion. Voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.
7. Chiefs' Report.
  - a. Deputy Chief Pakosta reviewed a summary of the services provided by the Libertyville FD to the District for the month of May, including a written report provided to the Board. Deputy Chief Pakosta reported that that the Libertyville FD responded to 6 total calls for the month of May, including 5 rescue and emergency medical calls and 1 service call. Deputy Chief Pakosta discussed the average response times. He advised that the Department received a small equipment grant. He also informed the Board that the Department just completed its hiring process and that it is currently at full staff. He also noted that the Department recently hired its second female firefighter. On July 12<sup>th</sup> the Department will be testing for a new firefighter eligibility list.
  - b. Battalion Chief Matt Penar responded to an emergency call prior to his report. Prior to the meeting, the Lake Forest FD provided a written report to the Board indicating that the Department responded to a total of 20 calls for the month of May, including 11 rescue and emergency calls, 1 hazardous condition call, 3 service calls, 2 good intent calls, and 3 false alarm calls.
8. Public Comment. No public comment.
9. Attorney's Report. Attorney Wargo advised that he will file approved budget ordinance with the County and will publish it in the newspaper as required under the Fire Protection District Act. He also discussed some recently enacted legislation, including legislation that will revise the current Statement of Economic Interests form. He also discussed with the Board a recent Illinois Appellate Court decision on the Prevailing Wage Act.
10. Treasurer's Report, April 2021. Treasurer Snoblin presented the District's balance sheet as of May 31, 2021, which read as follows:

LF Bank and Trust – Checking	\$248,355.87
LF Bank and Trust – Reserve	\$ 311,176.37
Petty Cash	\$ <u>112.49</u>
<b>TOTAL</b>	<b>\$ 559,644.73</b>

Treasurer Snoblin advised the Board that the District has made the first payment under the service contract.

No further discussion. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the Treasurer's Report as presented by Treasurer Snoblin. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

11. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$140,842.96.

Motion by Trustee Bernstein, seconded by Trustee Malinowski, to approve payment of invoices as presented in the amount of \$140,842.96. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

12. Discussion over the IGA pricing formula. A brief discussion occurred regarding the pricing formula under the IGA. The Board was in agreement to proposed to Libertyville and Lake Forest that the IGA be amended to clarify that the annual service fee increase will have a floor of a 2.0% increase even if the annual CPI increase falls below 2.0%.
13. Performance Analysis update. Trustee Johnson had nothing new to report on the post-IGA performance report being prepared by Lakes Consulting.
14. Lease or sale of the Rockland FD Building. Trustee Marcin indicated that he had nothing further to report on his meeting with the County regarding a petition to rezone the property. Trustee Johnson advised the Board that Lake County NIPAS reached out to him to regarding a possible IGA with the District to store a number of assets at the District's Fire Station. On Friday morning, Trustee Johnson will be meeting with six members of NIPAS to tour the station.
15. Board discussion/update regarding IDOT improvements. Trustee Malinowski indicated that he had nothing to report from IDOT.
16. Parking Lot Use and Indemnification Agreement with ChuckSharon Inc. Trustee Malinowski explained that the Shield 23 Foundation will be holding a fundraising event at Donelli's Pub and has requested to use the Fire Station's parking lot for overflow parking.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the Parking Lot Use and Indemnification Agreement with ChuckSharon Inc. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

17. Other items as may be lawfully brough before the Board.

Attorney Wargo advised that he will be going out of town in July and will not be in town for the July meeting. A discussion occurred regarding the cancelation of the July meeting.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to cancel the July 12, 2021 Board of Trustees Meeting. Voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

18. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:46 p.m., which was seconded by Trustee Bernstein. Voice vote: The Motion was approved by a voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. Meeting adjourned at 6:46 p.m.

Respectfully submitted,

James G. Wargo  
District Attorney

Approved \_\_\_\_\_, 2021

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Marcin Malinowski, Board President

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Amy Bernstein, Board Secretary