

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, May 10, 2021
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:00 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski
Trustee/Secretary Amy Bernstein
Trustee/Chris Johnson
Treasurer Karl Snoblin

Chief Rich Carani [Libertyville FD]
Chief Pete Siebert [Lake Forest FD]
Attorney James G. Wargo

Quorum acknowledged.

Others Present. A member of the public was present.

2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Consideration of Minutes. The Trustees reviewed the minutes from the rescheduled regular meeting of the Board of Trustees on March 15, 2021. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the minutes for the rescheduled regular board meeting of March 15, 2021. No further discussion. Voice vote: 3 Aye (Malinowski, Bernstein and Johnson), 0 Nay. The motion passed.
4. Chiefs' Report.
 - a. Chief Siebert reviewed the summary of services provided by the Lake Forest FD to the District for the month of April, including a written summary provided to the Board. Chief Siebert reported that the Lake Forest FD responded to 9 total calls for the month of April, including 7 ambulance calls, 1 hazardous condition call, and 1 false alarm. Chief Siebert also provided a written report for the month of March that indicated that the Lake Forest FD responded to 23 total calls for the month of March, including 19 ambulance calls, 3 service calls, and 1 false alarm call. Chief Siebert reported on proposed Lake Forest Acute Care Center. The permitting for the construction of the Care Center is being handled through Lake County but the Lake Forest Fire Department has done a plan review and the building complies with all relevant fire codes. Anticipated occupancy for the Care Center is November 1, 2021. Chief Siebert does not anticipate a significant number of response calls to the Care Center. Chief Siebert also advised the Board on the revised ambulance billing rates by Lake Forest and Libertyville.
 - b. Chief Carani provided written reports of the services provided by the Libertyville FD to the District for the months of March and April. The March report indicated 13 total calls, including 7 ambulance calls, 1 hazardous condition call, 3 service calls, and 2 false alarm calls. The April report indicated 6 total calls, including 5 ambulance calls and 1 false alarm call. Chief Carani also advised the Board that the Libertyville FD will be having its five-year ISO inspection on June 9th. This will be the first ISO inspection of the Department since it has been providing service to the Rockland Fire Protection District. Chief Carani also advised that the Fire Department's secretary of 42 years retired on Friday. The Department is currently in the process

of hiring her replacement. Chief Carani also advised the Board of the helipad at their Station No. 3.

5. Public Comment. No public comment.
6. Attorney's Report. Attorney Wargo discussed with the Board the adoption of the budget and appropriations ordinance for the fiscal year 2021-2022. The Board agreed to hold the public hearing on the budget ordinance on June 14, 2021.
7. Treasurer's Report, April 2021. Trustee Malinowski presented the District's balance sheet as of April 30, 2021, which read as follows:

LF Bank and Trust – Checking	\$355,773.78
LF Bank and Trust – Reserve	\$ 311,171.09
Petty Cash	\$ 112.49
TOTAL	\$ 667,057.36

Treasurer Snoblin advised the Board that the District received approximately \$3,380 more in revenues than budgeted for the fiscal year. Treasurer Snoblin also went over the District's expenses for the fiscal year.

No further discussion. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the Treasurer's Report as presented by Treasurer Snoblin. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$24,148.57.

Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve payment of invoices as presented in the amount of \$24,148.57. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

9. Discussion/Action on preliminary budget for Fiscal Year 2022. Treasurer Snoblin presented the preliminary budget for the fiscal year beginning May 1, 2021 and ending on April 30, 2022.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the preliminary budget as presented. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

10. Discussion over the IGA pricing formula. Trustee Malinowski advised the Board that he and Treasurer Snoblin participated in a meeting with Lake Forest to discuss issues related to the annual increase in the rate under the fire and ambulance service intergovernmental agreement. The Village and City have agreed to use the 2.3% increase in the CPI for the 2021/2022 fiscal year. What remains at issue is the amount of the allowable increase in the annual service fee if the annual CPI falls below 2.0%.

11. Performance Analysis update. Trustee Johnson had nothing new to report on the post-IGA performance report that Lakes Consulting is preparing.

12. Resolution of the Rockland Fire Protection District, Lake County, IL Amending Procedures for Public Comment at Board Meetings. Attorney Wargo presented to the Board his proposed modifications to the District public comment policy. A brief discussed occurred regarding the changes.

Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve the Resolution of the Rockland Fire Protection District, Lake County, IL Amending Procedures for Public Comment at Board Meetings. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

13. Lease or sale of the Rockland FD Building. Trustee Malinowski combined agenda items 13 and 14 and advised that he had nothing new to report. Trustee Malinowski also advised the Board that he reached out to Eric Tooke at Lake County regarding the rezoning of the fire station building. The cost to do the rezoning will be approximately \$3,500. The County also wants to know the anticipated use of the building regarding the rezoning.

Motion by Trustee Johnson, seconded by Trustee Malinowski, to allocate up to \$500 to begin the rezoning process. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

14. Board discussion/update regarding IDOT improvements. Trustee Malinowski combined Agenda Item 14 with Item 13 above.

15. Other items as may be lawfully brough before the Board. Trustee Malinowski advised that the generator needs some maintenance and he has requested a quote for the necessary work. Trustee Malinowski also advised that the alarm panel continues to malfunction and he is seeking quotes for the repair. Trustee Malinowski advised that Lake County is subcontracting out elevator inspections. A brief discussion occurred regarding the elevator. Trustee Johnson advised that the back-flow sprinkler system passed its inspection. A discussion occurred regarding landscaping. Trustee Johnson inquired regarding available COVID-19 federal funding for the District that was addressed by Chief Siebert.

16. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 7:01 p.m., which was seconded by Trustee Bernstein. Voice vote: The Motion was approved by a voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. Meeting adjourned at 7:01 p.m.

Respectfully submitted,

James G. Wargo
District Attorney

Approved _____, 2021

Marcin Malinowski, Board President

Amy Bernstein, Board Secretary