

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, May 9, 2022
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:03 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski	Chief Rich Carani [Libertyville FD]
Trustee/Secretary Amy Bernstein	Deputy Chief Pakosta [Libertyville FD]
Trustee/Chris Johnson	Chief Peter Siebert [Lake Forest FD]
Treasurer/Karl Snoblin	Attorney James G. Wargo

Quorum acknowledged.

Others Present. A member of the public was present.

2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Consideration of Minutes. The Trustees reviewed the minutes from the regular meeting of the Board of Trustees on April 11, 2022. Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve the minutes of the regular meeting of the Board of Trustees for April 11, 2022. No further discussion. Voice vote: 3 Aye (Malinowski, Bernstein and Johnson), 0 Nay. The motion passed.
4. Chiefs' Report.
 - a. Deputy Chief Siebert reviewed the summary of services provided by the Lake Forest FD to the District for the month of March, including a written summary provided to the Board. Chief Siebert reported that the Lake Forest FD responded to a total of 18 calls for the month of April, including 15 ambulance calls, 1 service call, and 2 false alarm calls. Chief Siebert informed the Board that the Department appointed two new Battalion Chiefs.
 - b. Chief Carani provided a written report of services provided by the Libertyville FD to the District for the month of April. The March report indicated that the Libertyville FD responded to a total of 5 ambulance calls for the month of April, including 3 ambulance calls, 1 service call, and 1 false alarm call. Chief Carani also advised the Board that he will be retiring from the Department on June 30, 2022. The Board congratulated Chief Carani on his retirement. He also advised the Board that the Department received an ISO Rating of 2.
5. Public Comment. No public comment.
6. Attorney's Report. Attorney Wargo on the publication notice for the public hearing on the proposed budget and appropriations ordinance for the 2022-2023 fiscal year. He also advised the Board on his communications with the County regarding the property tax implications if the Fire Station is leased to NIPAS. Specifically, the County advised that the District would need to submit a new application for a property tax exemption upon any change in use of the property relative to an agreement with NIPAS to store equipment at the Fire Station building. He also

informed the Board regarding a call from Lake County regarding the District's previously filed PTAB appeal.

7. Treasurer's Report, April 30, 2022. Treasurer Snoblin presented the District's balance sheet as of April 30, 2022, which read as follows:

LF Bank and Trust – Checking	\$388,237.22
LF Bank and Trust – Reserve	\$ 311,233.32
Petty Cash	\$ 100.45
TOTAL	\$ 699,570.99

Treasurer Snoblin provided a budget tracking summary for the end of the fiscal year. He advised that revenues came in a bit higher than budgeted with property taxes coming in at \$600 more than budgeted. Building and operations and legal came in slightly over budget and the utility expenses were under budget. In total, expenses for the year came in at 99.2% of the budget.

No further discussion. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the Treasurer's Report as presented by Treasurer Snoblin. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$16,412.04

Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve payment of invoices as presented in the amount of \$16,412.04. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

9. Preliminary budget for Fiscal Year 2023. Treasurer Snoblin presented the proposed budget for the 2022-2023 fiscal year provided an overview of the budget. It was clarified that the public hearing on the budget and appropriations ordinance would occur at the June 13, 2022 Board of Trustees meeting.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve and publish the proposed preliminary budget. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

10. Intergovernmental Agreement for Facilities Sharing with Northern Illinois Police Alarm System (NIPAS). Attorney Wargo previously covered this item in his report.

11. Performance Analysis Update. Trustee Johnson had no update on the performance analysis.

12. Lease or sale of the Rockland FD Building. Trustee Malinowski combined agenda items 12 and 13 and advised that he had spoken to Mike Cullian from IDOT regarding the status of the roadway improvements project. Mr. Cullian advised that acquisition process is still on hold at this point due to planning issues. Cullian further provided Trustee Malinowski an overview of the appraisal process under IDOT's eminent domain process. Trustee Malinowski also advised Cullian on the proposed plan to market the surrounding properties for sale as part of an assemblage of properties. Trustee Malinowski also discussed the proposed listing agreement with John Josephitis. Trustee Malinowski expressed his opinion that the proposed listing agreement should be revised regarding the broker's compensation with respect to a possible sale to IDOT. A

further discussion occurred on this subject. Attorney Wargo was directed to obtain a quote for an appraisal for the Fire Station.

13. Board discussion/update regarding IDOT improvements. Trustee Malinowski combined Agenda Item 13 with Item 12 above.
14. Other items as may be lawfully brough before the Board. No additional items.
15. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:58 p.m., which was seconded by Trustee Bernstein. Voice vote: The Motion was approved by a voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. Meeting adjourned at 6:58p.m.

Respectfully submitted,

James G. Wargo
District's Attorney

Approved _____, 2022

Marcin Malinowski, Board President

Amy Bernstein, Board Secretary