

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, April 10, 2023
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:01 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski	Chief Michael Pakosta [Libertyville FD]
Trustee/Secretary Amy Bernstein	Chief Peter Siebert [Lake Forest FD]
Trustee/Chris Johnson	Attorney John Kelly
Treasurer/Karl Snoblin	

Quorum acknowledged.

Others Present. No citizens or other attendees were present.
2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Consideration of Minutes. The Trustees reviewed the minutes from the regular meeting of the Board of Trustees on March 13, 2023. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the minutes of the regular meeting of the Board of Trustees for March 13, 2023. No further discussion. Voice vote: 3 Aye (Malinowski, Bernstein and Johnson), 0 Nay. The motion passed.
4. Chiefs' Report.
 - a. Chief Siebert reviewed the summary of services provided by the Lake Forest FD to the District for the month of March, including a written summary provided to the Board. Lake Forest responded to a total of 8 calls. The Chief indicated they were monitoring response times. There have been 3 recent promotions in the Fire Department.
 - b. Chief Pakosta provided a report of services provided by the Libertyville FD to the District for the month of March. Chief Pakosta reported a total of 18 calls occurred within the Rockland District with 16 EMS related. Both Lake Forest and Libertyville Fire Departments are training on tactical response and both are testing for new hires.
5. Public Comment. No public comment.
6. Attorney's Report. Attorney Kelly shared with the Board a draft ordinance regarding their responsibilities under the Decennial Committee on Local Government Efficiency Act, P. A. 102-1088. The Board indicated they would consider the ordinance at the May meeting. Attorney Kelly also briefly discussed pending legislation and the legislative calendar.
7. Treasurer's Report, March, 2023. Treasurer Snoblin presented the District's balance sheet as of April 30, 2022, which read as follows:

LF Bank and Trust – Checking	\$485,833.02
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LF Bank and Trust – Reserve	\$ 311,552.21
Petty Cash	\$ 81.75
TOTAL	\$ 797,516.98

Treasurer Snoblin provided a budget tracking summary for first eleven (11) months of the fiscal year. He advised that approximately ninety-eight percent (98%) of revenues were received. Both of the IGA payments were made and approximately ninety-two percent (92%) of the operational budget has been spent. All line items are within the budget range and the expenses are tracking at \$45,000.00 under budget.

No further discussion. Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve the Treasurer’s Report as presented by Treasurer Snoblin. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$ 2,657.99

Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve payment of invoices as presented in the amount of \$2,657.99. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

Treasurer Snoblin reported that it was the end of the fiscal year and that trustee and treasurer salaries should be approved. Motion by Trustee Malinowski and second by Trustee Johnson to authorize payments of \$1,000.00 to each of the 3 trustees and \$1,500.00 to Treasurer Snoblin. These are the amounts set by statute. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

9. Lease or sale of the Rockland FD Building. Trustee Malinowski reported that he heard nothing from the listing agent. The email sent to Trustee Malinowski with an inquiry about the property was forwarded to the listing agent and there has been no further contact.
10. Northern Illinois Police Alarm System Building Agreement. Trustee Johnson reported that NIPAS is working with Commonwealth Edison on replacing the current interior and exterior lighting for the station with LED lighting at no cost. Trustee Johnson also stated that he would provide Treasurer Snoblin with contact information at NIPAS for billing.
11. Board discussion/update regarding IDOT improvements. Trustee Malinowski reported that there had not been any additional contact from IDOT but that he did contact Mike Culligan at IDOT to inquire if there is any additional information. Mr. Culligan is out of the office until April 17th, but Trustee Malinowski was informed that there is hope that preliminary plans might be completed within the next 30 days. Chief Siebert indicated that he had received plans regarding pending road improvements in Lake County and that he would share them with the Board.
12. Other items as may be lawfully brought before the Board. The Board discussed the vacancy in Trustee Bernstein’s seat, as she chose not to run and no one filed for the position. Treasurer Snoblin stated that he checked with the Lake County Clerk and there were no write-in candidates. Attorney Kelly reported that the Board could appoint

someone to fill the vacant seat. The appointed trustee would then serve until the first Monday of the month following the month of the next regular election. A trustee elected at that election would fill the unexpired term of the vacant seat. President Malinowski stated that he would research potential candidates for appointment and report to the Board at the May meeting.

13. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:21 p.m., which was seconded by Trustee Bernstein. Voice vote: The Motion was approved by a voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. Meeting adjourned at 6:21p.m.

Respectfully submitted,

John Kelly
District's Attorney

Approved _____ 2023

Marcin Malinowski, Board President

Amy Bernstein, Board Secretary