

Rockland Fire Protection District
Board of Trustees

Minutes of Rescheduled Regular Meeting
Monday, March 15, 2015
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:06 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski
Trustee/Secretary Amy Bernstein
Trustee/Chris Johnson
Treasurer Karl Snoblin [Absent]

Chief Rich Carani [Libertyville FD]
Division Chief Mike Gallo [Lake Forest FD]
Attorney James G. Wargo

Quorum acknowledged.

Others Present. Certain members of the public were present.

2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Consideration of Minutes. The Trustees reviewed the minutes from the regular meeting of the Board of Trustees on February 8, 2021. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the minutes for the regular board meeting of February 8, 2021. No further discussion. Voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.
4. Chiefs' Report.
 - a. Division Chief Gallo reviewed the summary of services provided by the Lake Forest FD to the District for the month of February, including a written summary provided to the Board. Division Chief Gallo reported that the Lake Forest FD responded to 12 total calls for the month of February, including 10 ambulance calls and 1 good intent call. The total calls responded to within the District through February 2021 are 23 total calls. Division Chief Gallo advised that calls are up about 1% to 2% over last year.
 - b. Chief Carani reviewed the summary of services provided by the Libertyville FD to the District for the month of February, including a written summary provided to the Board, which included 11 total response calls for February, including 9 ambulance calls and 2 service calls. Chief Carani also wanted to confirm that the Board received the FY2022 IGA Annual Service Fee letter regarding the Fire and Ambulance Service Intergovernmental Agreement between the District, Lake Forest and Libertyville. Trustee Malinowski indicated that the Board had received the letter and believed that there was an error in the calculation. A discussion occurred between Chief Carani, the Board, and Attorney Wargo regarding the formula used to determine increase in the Annual Service Fee for the fiscal year beginning May 1, 2021. Specifically, the Board reviewed the provisions of the Intergovernmental Agreement, which provides that "If, however, the tax cap CPI for the prior fiscal year is below 2.0%, the District agrees to increase the payment at a rate which is equal to one-half the difference between the CPI and the average Fire Department budget increase rate of the Village and the City. (Example: CPI=1.5%; average Fire Department Budgets increase rate=3.5%; the payment increase would be 2.5%)." Trustee Malinowski expressed a concern that the example was not consistent with the language used to describe the formula. Chief Carani advised that the intent of the fee increase provision was to ensure that the

annual increase would not be below 2% and not exceed 4%. It was resolved that the item would be discussed further with the finance departments of the City and the Village.

5. Public Comment. No public comment.
6. Attorney's Report. Attorney Wargo had nothing to report other than the items on the agenda.
7. Treasurer's Report, February 2021. Trustee Malinowski presented the District's balance sheet as of February 28, 2021, which read as follows:

LF Bank and Trust – Checking	\$351,295.42
LF Bank and Trust – Reserve	\$ 311,160.69
Petty Cash	<u>\$ 112.49</u>
TOTAL	\$ 662,568.60

Trustee Malinowski also reviewed the highlights of the District's profit & loss/budget tracking report through February 2021. The District is currently in the 10th month of the fiscal and has received 96.5% of its revenues and it has paid 100% of the service contract.

No further discussion. Motion by Trustee Johnson, seconded by Trustee Bernstein, to approve the Treasurer's Report as presented by Trustee Malinowski. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding the invoices in the total amount of \$9,804.78.

Motion by Trustee Johnson, seconded by Trustee Bernstein, to approve payment of invoices as presented in the amount of \$9,804.78. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

Trustee Malinowski also advised that the IGA with Lake Bluff is entering into its second year. Treasurer Snoblin has asked the Board's approval to send an itemized bill of the District's operating costs to Lake Bluff for the period of March 24, 2020 through March 23, 2021, as provided under the IGA. The Board agreed to authorize Treasurer to submit the invoice.

9. Performance Analysis update. Trustee Johnson advised the Board that he followed-up with Lakes Consulting and that they are in the process of putting together a post-IGA report in the near future.
10. Amending the District's Procedures Regarding Public Comment. Trustee Bernstein introduced the topic of amending the District's procedures regarding public comment. A discussion occurred regarding some proposed changes to the policy. Attorney Wargo advised that he would make the revisions discussed and provide a copy to the Board members for review.
11. Lease or sale of the Rockland FD Building. Trustee Malinowski indicated that nobody from IDOT has reached out to him since the last meeting. Mike Sieman inquired as to whether there would be a benefit for the District to rezone the property to commercial for valuation purposes in relation to any possible future eminent domain action by the State. A discussion occurred regarding the current zoning of the fire station property and possibly rezoning the property from residential to commercial. Trustee Malinowski indicated that he would reach out to the County to investigate the process to rezone the property.

12. Board discussion/update regarding IDOT improvements. Trustee Malinowski indicated that he did not have anything further from IDOT.
13. Other items as may be lawfully brough before the Board. Trustee Malinowski advised the Board the Board that he is working on some building maintenance issues, including the sprinkler system and the elevator inspection. Trustee Malinowski also advised the Board that the building alarm is malfunctioning and that he is having the system looked at and will report back to the Board on the necessary repairs. Trustee Malinowski further advised that the former Realtor Matt Baines reached out to him regarding the availability of the building.
14. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 7:02 p.m., which was seconded by Trustee Bernstein. Voice vote: The Motion was approved by a voice vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. Meeting adjourned at 7:02 p.m.

Respectfully submitted,

James G. Wargo
District Attorney

Approved _____, 2021

Marcin Malinowski, Board President

Amy Bernstein, Board Secretary