

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, February 13, 2023
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:06 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski	Chief Peter Siebert [Lake Forest FD]
Trustee/Secretary Amy Bernstein	Chief Michael Pakosta [Libertyville FD]
Trustee/Chris Johnson [Absent]	Attorney James G. Wargo
Treasurer/Karl Snoblin	

Quorum acknowledged.

Others Present. A member of the public.

2. Pledge of Allegiance. Recitation led by Trustee Malinowski.
3. Consideration of Minutes. The meetings minutes from the Board of Trustees meeting on January 9, 2023, were not available for review. The review of the minutes were tabled until the March meeting.
4. Chiefs' Report.
 - a. Libertyville Fire Department. Chief Pakosta provided a written summary of services provided by the Libertyville FD to the District for the month of January 2023. According to the report, Chief Pakosta noted that the Libertyville FD responded to a total of 4 calls for the month of January, which included 3 ambulance calls and 1 hazardous condition call. Chief Pakosta also advised the Board that the Department is currently engaged in the promotional process and transitioning to a new fire inspection record keeping system. He also advised the Board that the Department is currently working on the budget for the upcoming fiscal year and that the Department is working on a CPR program for residents as well as new cadet program for the Department.
 - b. Lake Forest Fire Department. Chief Siebert provided a written summary of services provided by the Lake Forest Fire Department to the District for the month of January 2023. According to the report, Chief Siebert noted that the Lake Forest FD responded to a 13 calls for the month of January, including 12 ambulance calls and 1 good intent call. Chief Siebert also advised the Board that the Department's citizen's fire academy will be starting up in April and that the Department will be offering citizen's CPR training along with Libertyville.
5. Public Comment. No public comments were made.
6. Attorney's Report. Attorney Wargo advised on the Board on the Decennial Committees on Local Government Efficiency Act, including the public hearing and final report aspects of the legislation.

7. Treasurer's Report, January 31, 2023. Treasurer Snoblin presented the District's balance sheet as of January 31, 2023, which read as follows:

LF Bank and Trust – Checking	\$ 476,878.72
LF Bank and Trust – Reserve	\$ 311,476.68
Petty Cash	\$ 100.45
TOTAL	\$ 788,455.85

Treasurer Snoblin advised that the District is currently three-quarters of the way through the fiscal year. The District has received 99% of its revenues for the year. The District has paid 100% of the current services contract and that the mortgage has been paid off as of February. A brief discussion occurred regarding the start date for the License Agreement with NIPAS.

No further discussion. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the Treasurer's Report as presented. Roll call vote: 2 Aye (Malinowski and Bernstein), 0 Nay, and 1 Absent (Johnson). The motion passed.

8. Review of Outstanding Invoices. Treasurer Snoblin reviewed the list of outstanding invoices in the total amount of \$145,659.67.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve payment of the invoices as presented in the amount of \$145,659.67. No further discussion. Roll call vote: 2 Aye (Malinowski and Bernstein), 0 Nay, 1 Absent (Johnson). The motion passed.

Treasurer Snoblin presented separately the invoice for Nextword Communications for website and e-mail services in the amount of \$350.00.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve payment of the invoice in the amount of \$350.00 to Nextword Communications. No further discussion. Roll call vote: 2 Aye (Malinowski and Bernstein), 0 Nay, 1 Absent (Johnson). The motion passed.

9. Sale of the Rockland FPD Building. Trustee Malinowski indicated that he would combine Agenda Items 9 and 10. He advised that he had nothing new to report on the IDOT Project and that he had not heard anything from the listing broker on the sale of the Fire Station. A brief discussion occurred regarding the License Agreement with NIPAS.
10. IDOT Improvements. Agenda Item No. 10 was combined with Agenda Item No. 9.
11. Other items as may be lawfully brought before the Board. A brief discussion occurred regarding repairs to the generator.
12. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:32 p.m., which was seconded by Trustee Bernstein. Voice vote: The Motion was approved by a voice vote: 2 Aye (Malinowski and Bernstein), 0 Nay, 1 Absent (Johnson). Meeting adjourned at 6:32 p.m.

Respectfully submitted,

James G. Wargo
District's Attorney

Approved _____, 2023

Marcin Malinowski, Board President

Amy Bernstein, Board Secretary