

Rockland Fire Protection District  
Board of Trustees

Minutes of Regular Meeting  
Monday, February 12, 2024  
Rockland Fire Protection District, Meeting Room  
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. The meeting was called to order at 6:06 p.m. Roll call was taken with the following attendance noted:

Trustee Marcin Malinowski  
Trustee Chris Johnson  
Trustee Bruce Mack  
Treasurer/Karl Snoblin

Deputy Chief Holtz [Libertyville FD]  
Chief Pete Siebert [Lake Forest FD]  
Attorney John Kelly

Quorum acknowledged.

Others Present: Decennial Committee Member Dunn

2. Pledge of Allegiance. The Pledge of Allegiance was recited during the Decennial Committee Meeting.
3. Consideration of Minutes. The Board considered the January 8, 2024, meeting minutes. On a motion to approve made by Trustee Johnson and a second by Trustee Malinowski, the minutes of the January 8<sup>th</sup> meeting were approved by a unanimous vote.
4. Chiefs' Report.
  - a. Deputy Chief Holtz provided both a written and oral report of services provided by the Libertyville FD to the District for the month of January, during which there were 7 calls within the District, all of which were EMS. The Libertyville Fire Department is remodeling Fire Station 2. The Department is trying to keep up with hiring demands.
  - b. Chief Siebert reviewed the summary of services provided by the Lake Forest FD to the District for the month of January, including a written summary provided to the Board. Lake Forest responded to a total of 19 calls within the District, 17 of which were EMS. The Lake Forest Fire Department has had several changes in personnel. Two Battalion Chiefs have retired and two new promotions to the rank of Battalion Chief have been made.
5. Public Comment. No public comment.
6. Attorney's Report. Attorney Kelly reported on pending legislation and a commercial property tax appeal that was received. The appeal is for the Walgreens' store and the Lake County States Attorney is defending the Lake County Property Tax Appeal Board decision.
7. Treasurer's Report, January 2024. Treasurer Snoblin presented the District's balance sheet as of January 31, 2024, which read as follows:

LF Bank and Trust – Checking	\$ 597,020.06
LF Bank and Trust – Reserve	\$ 311,944.22
Petty Cash	<u>\$ 81.75</u>

**TOTAL**

**\$ 909,046.03**

Treasurer Snoblin informed the Board that the District is nine months, or 75%, into the budget year, and had received most of their projected revenue to date, but that a small amount of additional property tax revenue was received. The payments required under the IGA have been made. The District is under budget for operations as of January 31, 2024.

No further discussion. Motion by Trustee Malinowski, seconded by Trustee Johnson, to approve the Treasurer's Report as presented by Treasurer Snoblin. Roll call vote: 3 Aye (Malinowski, Mack and Johnson), 0 Nay, 0 Absent. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$2,611.36. This amount included \$350.00 for website maintenance payable to Nexford Communications.  
Motion by Trustee Malinowski, seconded by Trustee Mack, to approve payment of invoices as presented in the amount of \$2,611.36. No further discussion. Roll call vote: 3 Aye (Malinowski, Mack, and Johnson), 0 Nay, 0 Absent. The motion passed.
9. Discussion/Action regarding the RFPD Decennial Committee on Local Government Efficiency. The Decennial Committee held its third meeting immediately preceding the Board meeting. The Board that this item be removed from future agendas.
10. Discussion/Action regarding the lease or sale of the Rockland FPD Building. No updates to give at this time, this item was tabled to the next meeting. President Malinowski advised the Board that he received a number of solicitations from realtors to represent the District in selling the building.
11. Board discussion/update regarding IDOT improvements. No updates to give at this time, this item was tabled to the next meeting. Trustee Johnson informed the Board that the Route 41/Route 176 improvements are on the IDOT construction schedule for 2028.
12. Other items that may be lawfully brought before the Board. Treasurer Snoblin reports the exterior door was repaired. The Board discussed the issue of keys and master keys for the building.
13. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:25 p.m., was seconded by Trustee Johnson. The Motion was approved by a unanimous voice vote. Meeting adjourned at 6:25 p.m.

Respectfully submitted,

John H. Kelly  
District Attorney

Approved \_\_\_\_\_ 2024

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Marcin Malinowski, Board President

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Bruce Mack, Board Secretary