

Rockland Fire Protection District  
Board of Trustees

Minutes of Regular Meeting  
Monday, January 11, 2021  
Rockland Fire Protection District, Meeting Room  
14 Skokie Highway, Lake Bluff, IL 60044

1. Call to Order and Roll Call. Board President Malinowski called the meeting to order at 6:00 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski	Chief Rich Carani [Libertyville FD]
Trustee/Secretary Amy Bernstein	Chief Peter Siebert [Lake Forest FD]
Trustee/Chris Johnson	Attorney James G. Wargo
Treasurer Karl Snoblin (Absent)	

Quorum acknowledged.

Others Present. John Sieman.

2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Consideration of Minutes. The Trustees reviewed the minutes from the regular meeting of the BOT on December 14, 2020. Motion by Trustee Malinowski, seconded by Trustee Bernstein to approve the minutes for the regular board meeting of December 14, 2020. No further discussion. Voice vote: 3 Aye (Malinowski, Bernstein, Johnson), 0 Nay. The motion passed.
4. Chiefs' Report.
  - a. Chief Siebert reviewed the summary of services provided by the Lake Forest FD to the District for the month of December, including his written summary provided to the Board. Chief Siebert reported that the Lake Forest FD responded to 21 total calls for the month of December. Chief Siebert also reported that the total calls for 2020 was 198 response calls, 149 of those were ambulance calls. He mentioned that the Department's staff are currently receiving the COVID vaccine. Chief Siebert further advised the Board on the ambulance billing process. A further discussion occurred with the Board regarding ambulance billing.
  - b. Chief Carani reviewed the summary of services provided by the Libertyville FD to the District for the month of December, including his written summary provided to the Board, which included 8 response calls for the month of December. The total response calls for the year was 63. He also provided a status on the COVID vaccine for the Libertyville personnel.
5. Public Comment. None.
6. Attorney's Report. Attorney Wargo advised the Board on the status of the submitted nomination papers for the Consolidated Election in April for the office of Trustee. Trustee Johnson was the only individual to submit nomination papers and will be running unopposed.
7. Treasurer's Report, December 2020. Trustee Malinowski presented the District's balance sheet as of December 31, 2020, which read as follows:

LF Bank and Trust – Checking	\$487,358.26
LF Bank and Trust – Reserve	\$ 311,150.63

Petty Cash	\$ 112.49
<b>TOTAL</b>	<b>\$ 798,621.38</b>

Trustee Malinowski also reviewed the highlights of the District’s profit & loss/budget tracking report through December 31, 2020. He noted that the District is currently eight months or two-thirds of the way through the fiscal year. The District has received 95% of its revenues for the year and has paid 75% of the annual services contract.

No further discussion. Motion to approve the Treasurer’s Report as presented by Trustee Bernstein, seconded by Trustee Johnson. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$ 9,452.30.

Motion by Trustee Johnson, seconded by Trustee Bernstein, to approve payment of invoices as presented in the amount of \$9,452.30. No further discussion. Roll call vote: 3 Aye (Malinowski, Bernstein, and Johnson), 0 Nay. The motion passed.

9. Performance Analysis update. Trustee Johnson advised the Board that Lakes Consulting Group has agreed to provide a post IGA report to the District for the past two years free of charge. A discussion occurred regarding obtaining the ambulance run reports for the District dating back to 2019. Chief Carani and Chief Siebert requested that the Board submit its requests for the ambulance run reports through them rather than the dispatch center.

10. IGA State Medicare Funding/Ambulance Billing. This item was discussed during the Chiefs’ reports.

11. Lease or sale of the Rockland FD Building. Trustee Malinowski informed John Siemen that he has heard nothing from IDOT regarding the highway Project. Trustee Malinowski advised that he would follow-up with the County regarding the zoning of the Fire Station building.

12. Board discussion/update regarding IDOT improvements. This item was discussed in Item No. 11.

13. Other items as may be lawfully brough before the Board. Trustee Malinowski advised the Board that he received a FOIA request regarding code violations for a building within the District.

14. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:40 p.m., which was seconded by Trustee Bernstein. Voice vote: The Motion was approved by a voice vote: 3 Aye (Malinowski, Bernstein, Johnson), 0 Nay. Meeting adjourned at 6:40 p.m.

Respectfully submitted,

James G. Wargo  
District Attorney

Approved \_\_\_\_\_, 2021

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Marcin Malinowski, Board President

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Amy Bernstein, Board Secretary