

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, September 14, 2020
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, Illinois 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:00 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski
Trustee/Secretary Amy Bernstein
Treasurer Karl Snoblin

Dep. Chief Michael J. Pakosta [Libertyville FD]
Chief Pete Siebert [Lake Forest FD]
Attorney James G. Wargo

Quorum acknowledged.

Others Present. Chris Johnson, Rod Bozic, and Mike Sieman.

2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Consideration of Minutes. The Trustees reviewed the minutes from the previous BOT meeting on August 10, 2020. Motion by Trustee Malinowski, seconded by Trustee Bernstein to approve the minutes for the regular board meeting of August 10, 2020. No further discussion. Voice vote: 2 Aye (Malinowski, Bernstein), 0 Nay. The motion passed.
4. Chiefs' Report.
 - a. Deputy Chief Pakosta reviewed the summary of services provided by the Libertyville FD to the District for the month of July, including his written summary provided to the Board. Deputy Chief Pakosta reported that the Libertyville FD responded to 3 response calls for the month of August, three of which were of which were ambulance calls and one service call. Deputy Chief Pakosta also informed the Board that the Department took possession of its Ladder Tower 461, which has been out for repair and reconditioning for the last year or two. In addition, he informed the Board that the Department will likely not do an in-person open house this year but are considering a virtual open house.
 - b. Chief Siebert reviewed the summary of services provided by the Lake Forest FD to the District for the month of August, including his written summary provided to the Board. Chief Siebert reported that the Lake Forest FD responded to 23 total calls, 15 of which were ambulance calls. Chief Siebert also advised the Board on the status of COVID-19 cases. Chief Siebert also advised the Board that the Department recently received a donated 28-foot Boston Whaler boat.
5. Public Comment. There was no public comment.
6. Attorney's Report. Attorney Wargo advised the Board that the next big item for the Board to consider will be the 2020 tax levy that must be approved by the Board by December. The tax levy and other financial matters will be discussed more at subsequent meetings.
7. Treasurer's Report, July 2020. Treasurer Snoblin presented the District's balance sheet as of August 31, 2020, which read as follows:

LF Bank and Trust – Checking	\$376,670.34
LF Bank and Trust – Reserve	\$ 311,129.83
Petty Cash	\$ 112.49
TOTAL	\$ 687,912.66

Treasurer Snoblin reviewed the highlights of the District’s profit & loss/budget tracking report through August 31, 2020 with 52% of the total projected revenues having been received by the District. Treasurer Snoblin noted that the District has made payments toward 50% of the IGA for fire protection service and 33.3% of the mortgage costs for the fiscal year. The District has also made payment on one of the two mortgage pay down payments of \$25,000. Utilities are running at 25% of what has been budgeted for the fiscal year.

No further discussion. Motion to approve the Treasurer’s Report as presented by Trustee Malinowski, seconded by Trustee Bernstein. Roll call vote: 2 Aye (Malinowski, Bernstein), 0 Nay. The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$ 9,415.12.

Motion by Trustee Bernstein, seconded by Trustee Malinowski, to approve payment of invoices as presented in the amount of \$9,415.12. No further discussion. Roll call vote: 2 Aye (Malinowski, Bernstein), 0 Nay. The motion passed.

Treasurer Snoblin further advised the Board that he will present to the Board for approval at the October meeting the Comptroller’s Annual Financial Report and the Statement of Disbursements and Revenues.

Treasurer Snoblin also advised the Board that the District received a letter from Lake Forest Bank and Trust regarding an uncashed check in the amount of \$14,000. After further investigation, the check was related to the District’s mortgage. Treasurer Snoblin advised that he directed the bank to re-issue the check and it will be applied to the mortgage.

A brief discussion then occurred regarding the IGA with Lake Bluff and the cost of utilities.

A brief discussion also occurred regarding the property tax appeal notices received by the District.

9. Discussion/action on the lease or sale of the Rockland FPD Building. Trustee Malinowski recognized the attendance of Mike Sieman. Trustee Malinowski informed Mr. Sieman that he received an e-mail from IDOT on August 21, 2020, which advised that a representative would be in contact with him early next week. To date, IDOT has not contacted him. Mike Sieman also requested a copy of the survey of the fire station property. He also asked for a copy of the title insurance policy. Treasurer Snoblin advised that he could not locate a title policy. After a brief discussion, it was concluded that the District likely does not have a title insurance policy for the property since the District has owned the property since the 1940’s.
10. Board Discussion/Update regarding IDOT Improvements. Trustee Malinowski reiterated that he received an e-mail from Michael Cullian, the Relocation Property Management Section Chief of

IDOT, on August 21, 2020. Mr. Cullian advised that it was in the initial state of land acquisition with preparation of plats of survey and legal descriptions for the Route 41/176 Project.

11. Resignation of Trustee Dave Andersen and appointment of new Trustee to fill the remainder of Trustee Andersen's term. Trustee Malinowski advised the he received communications from two individuals interested in being appointed to the position, including Chris Johnson and U-Xinn Cheang. Chris Johnson was in attendance at the meeting. At the request of Trustee Malinowski, Mr. Johnson addressed the Board and provided his background, education and professional experience. Trustee Malinowski indicated that he would like to reach out to Mr. Cheang to arrange for him to address the board. Trustee Malinowski noted the he would like to schedule a special meeting for that purpose and to appoint the next trustee to fill the vacancy created by Trustee Andersen's resignation.
12. Other items as may be lawfully brought before the Board. A brief discussion occurred regarding a request for a religious entity to lease the building for religious services.
13. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:35 p.m., which was seconded by Trustee Bernstein. Voice vote: The Motion was approved by a voice vote: 2 Aye (Malinowski, Bernstein), 0 Nay. Meeting adjourned at 6:35 p.m.

Respectfully submitted,

James G. Wargo
District Attorney

Approved _____, 2020

Marcin Malinowski, Board President

Amy Bernstein, Board Secretary