

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, July 13, 2020
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, Illinois 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:04 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski	Chief Rich Carani [Libertyville FD]
Trustee/Secretary Amy Bernstein	Chief Pete Siebert [Lake Forest FD]
Trustee Dave Andersen (via telephone)	Attorney James G. Wargo
Treasurer Karl Snoblin	

Quorum acknowledged.

Others Present. Rod Bozic, John Sieman, Ben Lovinger, and Mike Sieman.

2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Public Hearing on FY 2020-2021 Budget & Appropriations Ordinance. Attorney Wargo advised the Board that on tonight's agenda the Board will be voting to approve the FY 2020-2021 Budget & Appropriations Ordinance. Prior to voting on a budget and appropriations ordinance, Illinois public bodies are required to hold at least one public hearing. Attorney Wargo further advised he published tonight's hearing in the Lake County News Sun on June 3, 2020.

Trustee Malinowski made a motion to open the public hearing for Ordinance No. 2020-01, Ordinance Adopting the Budget and Appropriations of the Rockland Fire Protection District Lake County, Illinois for the fiscal year beginning May 1, 2020 and ending April 30, 2021, seconded by Trustee Bernstein. Roll call: 2 Aye (Malinowski, Bernstein), 0 Nay. The motion passed to open the public hearing. The public hearing was opened at 6:08 p.m. Attorney Wargo asked if there were any members of the public in attendance who wished to comment on the proposed budget and appropriations ordinance. There were no comments from the public. The District also did not receive any public comments via e-mail. Treasurer Snoblin provided an overview of the budget and appropriations ordinance.

A motion was made by Trustee Malinowski to close the public hearing at 6:11 p.m., seconded by Trustee Bernstein. Roll Call: 2 Aye (Malinowski, Bernstein), 0 Nay. The motion passed to close the public hearing.

4. Discussion and adoption of FY 2020-2021 Budget & Appropriations Ordinance. Trustee Malinowski presented the FY 2020-2021 Budget & Appropriations Ordinance. Attorney Wargo advised that upon passage, the ordinance will need to be filed with the Lake County Clerk's Office and published in the Lake County News Sun. Trustee Malinowski made a motion to approve Ordinance No. 2020-01, Ordinance Adopting the Budget and Appropriations of the Rockland Fire Protection District Lake County, Illinois for the Fiscal Year beginning May 1, 2020 and ending April 30, 2021, seconded by Trustee Bernstein. No further discussion. Roll Call: 2 Aye (Bernstein, Malinowski), 0 Nay. The motion passed. While his vote was not counted, Trustee Anderson voted in favor of the ordinance.

5. Consideration of Minutes. The Trustees reviewed the minutes from the previous BOT meeting on June 8, 2020. Motion by Trustee Malinowski, seconded by Trustee Bernstein to approve the minutes for the regular board meeting of June 8, 2020. No further discussion. Voice vote: 2 Aye (Malinowski, Bernstein), 0 Nay. The motion passed. While his vote was not counted, Trustee Andersen voted in favor of the meeting minutes.

6. Chiefs' Report.

a. Chief Siebert reviewed the summary of services by Lake Forest FD to the District over the past month, including a written summary presented to the District. Chief Siebert reported that the Lake Forest FD responded to 17 ambulance calls. Chief Siebert advised the Board that he has been following the statistics on COVID-19 listed the IDPH's website. The Claridge Healthcare Center has been holding steady at 60 known positive COVID-19 cases and 18 deaths as of Friday.

b. Chief Carani reviewed the summary of services by Libertyville FD to the District over the past month, including his written summary presented to the Board, which included 6 response calls for the month of June, which included 4 rescue calls and 2 service calls. Trustee Malinowski asked Chief Carani the COVID-19 status of the Green Oaks Senior Living facility and the Sheridan. Chief Carani noted that Green Oaks Senior Living just had its first reported case of COVID-19 and the Sheridan has had 12 to 13 COVID-19 cases within its memory care unit. A further discussion occurred regarding other surrounding facilities.

7. Public Comment. There was no public comment.

8. Attorney's Report. Attorney Wargo advised the Board on recent amendment to the Open Meetings Act regarding in-person attendance options during a declared pandemic. He also briefly discussed the budget and appropriations ordinance to be considered by the Board later in the meeting.

9. Treasurer's Report, February 2020. Treasurer Snoblin presented the District's balance sheet as of June 30, 2020, which read as follows:

LF Bank and Trust – Checking	\$480,843.14
LF Bank and Trust – Reserve	\$ 311,119.27
Petty Cash	\$ 112.49
TOTAL	\$ 792,074.90

Treasurer Snoblin noted that he would review the District's profit & loss/budget tracking report next month with the new budget to be approved at this meeting.

No further discussion. Motion to approve the Treasurer's Report as presented by Trustee Malinowski, seconded by Trustee Bernstein. Roll call vote: 2 Aye (Malinowski, Bernstein), 0 Nay. The motion passed. While his vote was not counted, Trustee Andersen voted in favor of approving the Treasurer's Report.

10. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices in the total amount of \$20,502.35.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve payment of invoices as presented in the amount of \$20,502.35. No further discussion. Roll call vote: 2 Aye (Malinowski, Bernstein), 0 Nay. The motion passed. While his vote was not counted, Trustee Andersen voted in favor of approving the payment of the outstanding invoices.

11. Discussion/action Parking Lot Use and Indemnification Agreement with Robinwood Estates Condominium Association. Trustee Malinowski discussed the request from the Robinwood Estates Condominium Association to use the District's parking lot for temporary parking on July 22 and 23. A brief discussion occurred regarding the association's use of the parking lot and the drafted parking lot use and indemnification agreement.

Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the Parking Lot Use and Indemnification Agreement with the Robinwood Estates Condominium Association. No further discussion. Roll call vote: 2 Aye (Malinowski, Bernstein), 0 Nay. The motion passed. While his vote was not counted, Trustee Andersen voted in favor of approving the agreement.

12. Discussion/action on the lease or sale of the Rockland FD Building. Trustee Andersen advised that he was contacted by Ben Lovinger that he had a client interested in leasing the fire station building. Broker Ben Lovinger then addressed the Board regarding his client's interest in purchasing and/or leasing the building. Trustee Malinowski advised that the Board has not made a final decision as to the sale of the building at this time. A discussion occurred regarding the required process to sell the building and the current lease of the building to the Village of Lake Bluff. Mike Sieman addressed the Board and advised that the current zoning for the property is residential. The property's current zoning allows for a public use of the building. The County advised Mr. Sieman that no private entity may use the building without a change in the zoning. A discussion occurred regarding the rezoning of the property and the status of the IDOT improvements project.
13. Board Discussion/Update regarding IDOT Improvements. Trustee Malinowski advised that he has received no updates from IDOT.
14. Other items as may be lawfully brought before the Board. Trustee Andersen advised the Board that by the end of the month he will be moving out of the District. Attorney Wargo advised that upon moving out of the District, Trustee Andersen will no longer be able to serve as a Trustee for the District and the office will be considered vacant. At that time the Board is authorized to appoint an individual to serve out the remainder of Trustee Andersen's term, which expires in May of 2021. Trustee Malinowski advised that he has heard nothing further from Ryan Constantino from the Shield 23 Foundation regarding the July 25th fundraiser.
15. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 7:11 p.m., which was seconded by Trustee Bernstein. Voice vote: The Motion was approved by a voice vote: 2 Aye (Malinowski, Bernstein), 0 Nay. Meeting adjourned at 7:11 p.m.

Respectfully submitted,

James G. Wargo
District Attorney

Approved _____, 2020

Marcin Malinowski, Board President

Amy Bernstein, Board Secretary