

Rockland Fire Protection District  
Board of Trustees

Minutes of Regular Meeting – AMENDED  
Monday, June 10, 2019  
Rockland Fire Protection District, Meeting Room  
14 Skokie Highway, Lake Bluff, IL. 60044

1. Call to Order and Roll Call. President Malinowski called the meeting to order at 6:00 p.m. Roll call was taken with the following attendance noted:

Trustee/President Marcin Malinowski  
Trustee/Secretary Amy Bernstein

Chief Rich Carani [Libertyville FD]  
D/Chief Kevin Cronin [Lake Forest FD]  
Attorney John Kelly  
Attorney Brian O'Connor

Absent  
Trustee Dave Andersen  
Treasurer Karl Snoblin

Quorum acknowledged.

Others Present                Residents Ed Whitehead, Nicki Snoblin and other members of the public

2. Pledge of Allegiance. Recitation led by President Malinowski.
3. Consideration of Minutes. Motion by Trustee Malinowski, seconded by Trustee Bernstein, to approve the minutes for the special board meeting of May 20, 2019 as presented. Trustees had reviewed the minutes. No further discussion. Voice vote: 2 Aye (Malinowski, Bernstein), 0 Nay, 1 Absent (Andersen). The motion passed.
4. Chiefs' Report.
  - a. Chief Carani reviewed the summary of services by Libertyville FD to the District over the past month, including his written summary presented to the District. Report attached.
  - b. DC Cronin reviewed the summary of services by Lake Forest FD to the District over the past month, including his written summary presented to the District. Report attached.
  - c. The Board thanked the Chiefs for their reports but offered no questions or discussion.
5. Public Comment. President Malinowski called for public comment. No comments were offered.
6. Attorney's Report.
  - a. Attorney O'Connor noted he and other members of the firm continued to monitor developments with new laws proposed in Springfield. He explained none immediately impacted the District: PTELL limitation bills hadn't advanced, various firefighter pension amendments hadn't advanced. Attorney O'Connor noted the next actions would be approval by the Governor and that he would keep the Board posted on any major developments.
  - b. Attorney O'Connor remained the trustees of the Illinois Association of Fire Protection District's annual conference in Peoria from Thursday June 27 through Saturday June 29. He mentioned an alternative annual fire conference took place the last weekend in January in Oakbrook Terrace sponsored by the Northern Illinois Alliance of Fire Protection Districts. Attorney O'Connor recommended trustee attendance at either or both conferences if that could be arranged with their schedules.

- c. The trustees continue efforts to complete the Attorney General’s online Open Meetings Act and Freedom of Information Act training courses.
- d. Attorney Kelly expressed the firm’s appreciation for the opportunity to continue to provide legal service to the District and the Board. Attorney Kelly noted that with Attorney O’Connor’s pending retirement in September that both he and Attorney Jim Wargo would act as principal contacts for legal matters and questions to and for the District and Board. Attorney Kelly stated he would coordinate attendance of a Board meeting by Attorney Wargo before September.

7. Treasurer’s Report, May 2019. The Board reviewed the District’s financial position as of April 30, 2019, as follows:

LF Bank and Trust – Capital	\$ 36,464.35
LF Bank and Trust – Checking	\$178,598.57
LF Bank and Trust – Reserve	<u>\$274,387.14</u>
<b>TOTAL</b>	<b>\$489,450.06</b>

The Board tabled review of the District’s profit & loss/budget tracking report pending approval of the budget at the July meeting.

No further discussion. Motion to approve the Treasurer’s Report and table consideration of the profit & loss/budget tracking report by Trustee Malinowski, seconded by Trustee Bernstein. Roll vote: 2 Aye (Malinowski, Bernstein), 0 Nay, 1 Absent (Andersen). The motion passed.

8. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices having a total amount of \$136,813.33.

No further discussion. Motion to approve payment of outstanding invoices in the amount of \$136,813.33 by Trustee Malinowski, seconded by Trustee Bernstein. Roll vote: 2 Aye (Malinowski, Bernstein), 0 Nay, 1 Absent (Andersen). The motion passed.

9. Discussion of initial draft of FY19/20 Budget and Appropriations Ordinance. Attorney O’Connor briefly addressed the draft budget and appropriations ordinance that Treasurer Snoblin had prepared for the Board. Attorney O’Connor noted he had added the estimated revenues which were a required component. Attorney O’Connor explained he had the notice for the required public hearing on the budget and appropriations ordinance to be published as required by law. Limited discussion ensued. Consensus of the Board to accept the draft that the budget and appropriations ordinance as presented and post it as required by law.

10. Discussion/Action regarding the sale of the District Fire Station. Attorney O’Connor advised he had not been contact by Mr. Klujian or Mr. Klujian’s attorney since the meeting May 2, 2019.

11. Use of District Facilities. Trustee Malinowski advised he had been contacted by a private citizen (District resident) about possible rental of the fire station for a marriage-related celebration. Discussion ensued. Concerns mention included premises liability, monitoring of premises before, during and after the proposed event, pre-event access, post-event clean-up, prohibition on service of alcohol on the premises absent issuance of a license for that purpose, date, time and place. Attorney Kelly and Nicki Snoblin reminded all of a prior Board policy on use of District facilities. Attorneys O’Connor advised he would email copies of the policy to the trustees and treasurer. Further action to clarify resident’s request and consideration by the Board tabled to the July meeting.

12. Adjournment. There being no further business, Trustee Malinowski made a motion to adjourn the meeting at 6:27 p.m. which was seconded by Trustee Bernstein. The Motion was approved by a voice vote: 2 Aye (Malinowski, Bernstein), 0 Nay, 1 Absent (Andersen). Meeting adjourned at 6:27 p.m.

Respectfully submitted,

Brian J. O'Connor  
District Attorney

Attachments: 2, as stated

Approved *as amended July 8, 2019*

          /S/ Marcin Malinowski            
Marcin Malinowski, Board President

          /S/ Amy Bernstein            
Amy Bernstein, Board Secretary