

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, May 14, 2018
Knollwood Fire Department, Meeting Room
14 Skokie Highway, Lake Bluff, IL. 60044

1. Call to Order and Roll Call. President Rogers called the meeting to order at 6:32 p.m. Roll call was taken with the following attendance noted:
Trustee/President Dan Rogers Attorney Brian O'Connor
Trustee/Secretary Robert Grum Deputy Chief Mike Issel
Trustee Karl Snoblin
District Treasurer Tami Bryan

Quorum acknowledged.
Others present – members of the Fire Department and Public.
2. Pledge of Allegiance. Recitation led by President Rogers.
3. Reappointment of Trustee. President Rogers announced Trustee Snoblin had been reappointed by the Lake County Board on May 8, 2018. Attorney O'Connor administered the oath of office.
4. Election of Officers. Attorney O'Connor noted that Board officers (President, Treasurer, and Secretary) needed to be voted upon any time a trustee is newly seated or reelected.

Motion by Trustee Grum, seconded by Trustee Snoblin to reelect Trustee Rogers as President, Trustee Grum as Secretary and resident Tami Bryan as Treasurer. No further discussion. Voice vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. The motion passed.
5. Consideration of Minutes. Motion by Trustee Grum, seconded by Trustee Snoblin to approve the minutes of the regular meeting of April 9, 2018, and to release for public inspection the closed session minutes from the special meeting of January 25, 2018. Trustees had reviewed the minutes. No further discussion. Voice vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. The motion passed.
6. Consideration of Minutes. Motion by Trustee Grum, seconded by Trustee Snoblin to approve the minutes of the special meetings held May 8 and May 10, 2018. Attorney O'Connor commented briefly on the contents of the minutes. Trustees had reviewed the minutes. No further discussion. Voice vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. The motion passed.
7. Chief's Report. Chief Harlow was not present.

Deputy Chief Issel had nothing to report.

8. Public Comment. President Rogers opened Public Comment.
 - a. Ms. Pat Issel, a District resident, commented on proposals offered and remarks made at the May 10, 2018 special meeting.
 - b. Mr. David Brown, a resident of the Sanctuary Subdivision, offered comments regarding historical and civic review and perspectives.
 - c. Mr. Nessler, a District resident, commented about tax payer protests.
 - d. Mr. Alan Feisel (sp?) commented on information sharing via the District's website.

9. Attorney's Report. Attorney O'Connor offered the following report.
 - a. The District spent \$1,170.00 in legal fees in April responding to Freedom of Information Act requests, bringing the total cost incurred to date to \$8,172.00.
 - b. Senate Bill 1335 (SB 1335), impacting part-time employment of firefighters serving in a fulltime capacity in another department, was still in the Senate. Attorney O'Connor advised the future of the bill is uncertain, with a number of fire service providers sharing concerns with the bill's sponsors.

10. Treasurer's Report. Treasurer Bryan reviewed the District's financial position as of March 31, 2018 is as follows:

LF Bank and Trust – Capital	\$ 36,385.32
LF Bank and Trust – Checking	\$ 53,934.84
LF Bank and Trust – Reserve	\$274,032.12
Petty Cash	<u>29.05</u>
TOTAL	\$364,381.33

Treasurer Bryan reviewed the profit & loss/budget tracking report with the Trustees, commenting on several specific line items.

Trustee Grum made a motion to approve the Treasurer's Report as presented. Trustee Snoblin seconded the motion which passed on a roll call vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. The motion passed.

11. Approval of Outstanding Invoices. Treasurer Bryan reviewed the list of outstanding invoices with the Trustees, highlighting the highlights and the amounts.

Motion by Trustee Snoblin, second by Trustee Grum to approve payment of outstanding invoices in the amount of \$56,209.63. No further discussion was requested. The Motion passed on a roll call vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. The motion passed.

12. Discussion/Action on Lake Bluff and Lake Forest/Libertyville proposals.
 - a. The Trustees and Attorney O'Connor reviewed highlights from the May 8, 2018, special meeting concerning the proposal from Lake Bluff, the May 10, 2018, special meeting concerning the proposal Libertyville/Lake Forest. These are reflected in the meeting minutes approved by the Board.

- b. Per President Rogers' request, Attorney O'Connor advised he and firm attorneys (John Kelly and John Motylinski) had prepared a memorandum with an assessment of various options available to the District and Board: (1) maintain the status quo with fire & special rescue services from the Rockland station, contract for ambulance services, (2) pursue a joint agreement with Lake Bluff providing for services by both departments, or (3) contract for all services with Libertyville and Lake Forest. A copy is attached to the minutes.
- c. Attorney O'Connor reviewed highlights of the memorandum, including the assessment of each option for the Board's evaluative criteria for the service response options in and to the District: cost, responsiveness and sustainability.
- d. Copies of the memorandum were provided to the Trustees and D/C Issel, and at the Board's direction to select members of the public present.
- e. Efforts will be made to post the memorandum on the District's website for easier public access.
- f. The Board will follow-up on the proposals and options.
- g. With the Board's concurrence, Trustee Grum will represent the District in discussions with Lake Bluff, Trustee Rogers will represent the District in discussions with Libertyville/Lake Forest.
- h. Use of a Citizens' Committee, mentioned at the May 10 and this meeting was discussed for consideration to compliment efforts with Lake Bluff and/or Libertyville/Lake Forest. Attorney O'Connor reminded all that the Citizens' committee would need to comply with the Open Meetings Act.
- i. The Board intended to meet with Lake Bluff officials at 7:00pm on May 8, 2018, at the Lake Bluff Elementary School for a presentation by the Lake Bluff officials on its service proposal.

13. Non-Agenda Items. None.

14. Nominations/Resignations/Terminations of Members of the Knollwood Fire Department. Nothing to report.

15. Adjournment. Trustee Grum made a motion to adjourn the meeting at 7:21 p.m. which was seconded by Trustee Snoblin. The Motion was approved by a voice vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. Meeting adjourned at 7:21 p.m.

Respectfully submitted,

Brian J. O'Connor
District Attorney

Attachment: Attorneys' Service Proposals Assessment Memorandum (as stated)

Approved _____, 2018

Dan Rogers, Board President

Robert Grum, Board Secretary