

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, March 11, 2019
Rockland Fire Protection District, Meeting Room
14 Skokie Highway, Lake Bluff, IL. 60044

1. Call to Order and Roll Call. President Rogers called the meeting to order at 5:00 p.m. Roll call was taken with the following attendance noted:

Trustee/President Dan Rogers
Trustee/Secretary Robert Grum
Trustee Karl Snoblin
Treasurer Tami Bryan

Attorney Brian O'Connor
Deputy Chief Cronin [Lake Forest FD]
Chief Carani [Libertyville FD]

Quorum acknowledged.

Others Present Residents Ed Whitehead, Marcin Malinowski and Teresa Caringello

2. Pledge of Allegiance. Recitation led by President Rogers.
3. Consideration of Minutes. Motion by Trustee Grum, seconded by Trustee Snoblin, to approve the minutes for the regular board meeting of February 11, 2019. Trustees had reviewed the minutes. No further discussion. Voice vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. The motion passed.
4. Chiefs' Report.
Chief Carani offered a summary of services by Libertyville FD to the District over the past month.
 - a. Chief Carani referred to his written report emailed to the District.
 - b. Chief Carani addressed a recent EMS response to Muir Avenue.
 - i. Private alarm company failed to notify of EMS incident.
 - ii. Private alarm company was not cooperating providing response info.
 - iii. Trustee Rogers relayed incident of follow-up with a private alarm company (ADT) on problem experienced by a relative.
 - iv. Lake County 9-1-1 ETSB is addressing the issue.
 - v. Personal "panic alarms" are not held to the same response standards as corresponding calls to a 9-1-1 center.

Deputy Chief Cronin offered a summary of services by Lake Forest FD to the District over the past month.

- a. Chief Cronin referred to his written report emailed to the District.
- b. Chief Cronin reviewed a fire response involving Lake Bluff and Lake Forest.

5. Public Comment. Teresa Caringello offered two comments: (1) inquiring into reimbursement to Trustee Rogers for repair of damages occurring to his privately owned vehicle while parked at the fire station during attendance of a Board meeting while the investigation is still pending and (2) the process for the transition from the County-appointed Board to the resident-elected Board, which would be addressed later in the meeting. There was no further comment offered.
6. Attorney Report.
 - a. Attorney O'Connor reported that on February 7, 2019, the court had granted the motion to dismiss the petitioners' compliant/petition related to the District/Village/City service intergovernmental agreement (IGA). Attorney O'Connor reported he would provide the updated summary of District litigation costs at the next meeting.
 - b. Attorney O'Connor briefly reviewed recent developments with new laws proposed and pending in Springfield. There were 4 PTELL limitation altering bills, 16 various firefighter pension revisionary bills, and several additional bills of interest. Of particular note were (1) as Senator Bush's bill (SB0037) to fix charges for departments which hire a part-time capacity a firefighter who is a full-time firefighter and pension participant in another department, and (2) Senator Stuart's bill (SB1534) to extend Public Employee Disability Act benefits to part-time firefighters and police officers.
7. Consideration of Ordinance 2019-01 Approving an Updated District Fire Prevention Code. Discussion continued from the February meeting. Trustee Rogers reviewed background related to enforcement, notably with properties within "The Sanctuary" subdivision of the District which lies within the limits of the Village of Lake Bluff.

There being no further discussion, a motion to approve Ordinance 2019-01 Approving an Updated District Fire Prevention Code was made by Trustee Grum, seconded by Trustee Snoblin. Roll vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. The motion passed.

8. Discussion/Action for RFP on District Building.
 - a. Attorney O'Connor advised that with the transfer of fire and emergency medical services response to the Village of Libertyville and Lake Forest, and the disposal of all related fire and emergency medical service response related equipment, should be Board be inclined to dispose of (sell) the District's fire station, specific statutory provisions governed the process for disposal of surplus real estate.
 - b. Attorney O'Connor advised that the easier and familiar process of a Request for Proposal (RFP) would not suffice for compliance with the law.
 - c. Attorney O'Connor provided a brief synopsis of highlights of the process by which the Board could dispose of surplus real estate in Subsection (b) of Section 10a of the Fire Protection District Act, 70 ILCS 705/10a(b).
 - d. Attorney O'Connor noted he would prepare a draft resolution as provided by Section 10a(b) for sale of the fire station and email the trustees a draft proposal the following week.

9. Transition to and Installation of Elected Board of Trustees.
 - a. Attorney O'Connor reviewed a memorandum he prepared for the Board outlining the background, election information, and a suggested implementation plan for the transition from the currently County-appointed Board to the residents-elected Board approved by voters at the Consolidated Election on April 4, 2017.
 - b. Section 4a of the Fire Protection District Act (70 ILCS 705/4a) provides in essence the trustees would be elected at the Consolidated Election to be held April 2, 2019, and would take office on Monday, May 20, 2019.
 - c. Attorney O'Connor offered a concept of how that meeting on May 20, 2019, might proceed.
 - d. The decision by the Board as to rescheduling the regular meeting now set for May 13 to a special meeting on May 20 was tabled until the Board's meeting April 8.

10. Intergovernmental Agreement for Lease of the District's Fire Truck by the City of Lake Forest. Trustee Rogers and Chief Cronin explained that FEMA had expressly requested a lease as the methodology by which the truck, which was purchased using federal grant monies, would be "transferred" from the District to the City of Lake Forest.

There being no further discussion, a motion to approve Intergovernmental Agreement for Lease of the District's Fire Truck by the City of Lake Forest was made by Trustee Grum, seconded by Trustee Snoblin. Roll vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. The motion passed.

11. Treasurer's Report, February 2019. The Board reviewed the District's financial position as of February 28, 2019, as follows:

LF Bank and Trust – Capital	\$ 36,445.97
LF Bank and Trust – Checking	\$307,360.21
LF Bank and Trust – Reserve	<u>\$274,311.07</u>
TOTAL	\$618,117.25

The Board reviewed the District's profit & loss/budget tracking report.

No further discussion. Motion to approve by Trustee Snoblin, seconded by Trustee Grum. Roll vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. The motion passed.

12. Review of Outstanding Invoices. The Board reviewed the list of outstanding invoices for the amount of \$14,981.15.

No further discussion. Motion to approve by Trustee Grum, seconded by Trustee Snoblin. Roll vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. The motion passed.

13. Building and Officers' Insurance. Trustee Snoblin provided the Board an update on the proposed property liability, casualty and liability policy from VFIS. Trustee Snoblin advised that the renewal premium was \$5,070.00. All acknowledged the continued need for this insurance coverage for the District.

No further discussion. Motion to approve renewal of the District's property liability, casualty and liability policy from VFIS with an annual premium of \$5,070.00 by Trustee Rogers, seconded by Trustee Grum. Roll vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. The motion passed.

14. Building Appraisal Update. Included with discussion of Item #8 above.
15. Consideration of the Potential Sale of the Fire Station. Included with discussion of Item #8 above.
16. Payment of Trustees Legal Fees re: Ethics Complaint. No discussion.
17. Adjournment. There being no further business, Trustee Snoblin made a motion to adjourn the meeting at 5:59 p.m. which was seconded by Trustee Grum. The Motion was approved by a voice vote: 3 Aye (Grum, Rogers, Snoblin), 0 No. Meeting adjourned at 5:59 p.m.

Respectfully submitted,

Brian J. O'Connor
District Attorney

Approved _____, 2019

Dan Rogers, Board President

Robert Grum, Board Secretary