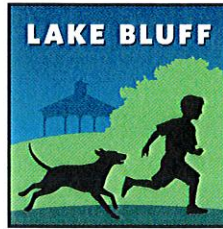


R. DREW IRVIN
Village Administrator



**NORTH SHORE LIFE
LAKE BLUFF STYLE**

August 20, 2018

Mr. Dan Rogers
President
Rockland Fire Protection District Board of Trustees
14 Skokie Highway
Lake Bluff, Illinois 60044

RE: Fire and Ambulance Service Proposal/Sharing of POP Expenses

Dear President Rogers:

The purpose of this communication is to follow-up on a recent telephone conversation I had with Rockland Fire Protection District (“District”) Trustee Karl Snoblin who was inquiring about the Village of Lake Bluff’s (“Village”) willingness to share Paid-on-Premise (“POP”) personnel related expenses as noted in the Village’s proposal to the District dated February 12, 2018 and in my July 6, 2018 letter to you.

Alternative 1 – IGA Path

It is the Village’s understanding that the District expends approximately \$110,000 annually on POP personnel related expenses. During the first year of our proposed partnership, the Village’s plan anticipates:

- (i) the District and the Village entering into an Intergovernmental Agreement (“IGA”) to memorialize expectations,
- (ii) both agencies maintaining existing operations and staff as we prepare to offer EMS services, and
- (iii) the Village picking-up 65% of operational expenses including but not limited to the POP personnel related expenses during this first year.

Should the District elect to accept the Village’s proposal, Village President Kathleen O’Hara, Village Finance Committee Chair Mark Dewart, Fire Chief David Graf and I would recommend to the Village Board that the Village discount the first year expenses of the District an additional \$77,000 to account for the Village’s proportionate share of POP personnel related expenses for the past 24 months; this additional District savings reflects the difference in the percentage of calls the District typically responds to within the Village corporate limits pursuant to current Automatic Aid Agreements (40.6%) and the percentage of calls the Village typically responds to within the District service area limits pursuant to current Automatic Aid Agreements (7.6%) rounded upward to 35% (in the favor of the District), coincidentally corresponding to the proposed 35/65 cost sharing arrangement contained in the Village proposal in the inverse. The table below shows the discounting.

	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 4</u>	<u>Year 5</u>	<u>Initial 5-Year Total</u>
\$	598,607	\$ 411,975	\$ 429,161	\$ 448,957	\$ 467,905	
\$	(77,000)					
\$	521,607	\$ 411,975	\$ 429,161	\$ 448,957	\$ 467,905	\$ 2,279,605

When comparing the recently revised Lake Forest and Lake Bluff proposal (recently reduced in price and scope), a partnership with Lake Bluff is the most economical alternative for the District taxpayers.

Again, both the City of Lake Forest and the Village of Libertyville intend to keep any and all revenue generated from the ambulance services; the Village will share those fees in a proportionate manner furthering your savings. As you know, the Village's proposal offers a flexible 2-3-year approach to realize Joint Fire/EMS services for both of our communities with a 24-hour, 365-day staffed team of regular, highly trained POP Firefighter/Paramedics (supplemented with additional Paid-on-Call and Volunteer personnel). Despite further price reductions offered by the City of Lake Forest and the Village of Libertyville, the Village's proposal remains superior economically (greater efficiencies) and geographically (faster response times) while respecting our shared traditions.

Alternative 2 – Status Quo

Given the complex and careful analyses required when considering the complete outsourcing of public safety services, the Village would understand if the District needed more time to evaluate the various proposals or took a position to maintain the status quo until an elected District Board is seated in May 2019. To account for the Village's proportionate share of POP personnel related expenses and using the same basis for calculating the Village's share as outlined above, Village President Kathleen O'Hara, Village Finance Committee Chair Mark Dewart, Fire Chief David Graf and I would recommend to the Lake Bluff Village Board immediately to enter into an agreement to pay the District \$3,208 per month.

As previously stated, the Lake Bluff proposal offers the communities of Lake Bluff and Knollwood the opportunity to continue their traditions of providing high levels of Fire and EMS at responsible costs. We hope you agree and welcome a meeting with us to further review the ideas contained in this letter.

Sincerely,

R. Drew Irvin
Village Administrator

Cc: Robert Grum, Secretary of the Rockland Fire Protection District
Karl Snoblin, Trustee of the Rockland Fire Protection District
Jon Harlow, Knollwood Fire Chief
Village President and Lake Bluff Board of Trustees
David Graf, Lake Bluff Fire Chief