

Rockland Fire Protection District  
Board of Trustees

Minutes of Special Meeting  
Friday, October 26, 2018  
Knollwood Fire Department, Meeting Room  
14 Skokie Highway, Lake Bluff, IL. 60044

1. Call to Order and Roll Call. President Rogers called the meeting to order at 10:00 a.m. Roll call was taken with the following attendance noted:

Trustee/President Dan Rogers	Attorney Brian O'Connor
Trustee/Secretary Robert Grum	
Trustee Karl Snoblin	

Absent  
Treasurer Tami Bryan

Quorum acknowledged.  
Others present – members of the Fire Department and Public.
2. Pledge of Allegiance. Recitation led by President Rogers.
3. Consideration of Minutes. Motion by Trustee Grum, seconded by Trustee Snoblin, to approve the minutes of the regular meeting of October 8, 2018, and special meetings of August 21, August 23, August 31, and September 18, 2018. Trustees had reviewed the minutes. No further discussion. Voice vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. The motion passed.
4. Public Comment. President Rogers opened Public Comment. Pat Issel, a Knollwood resident. Asked the Board why the meeting times kept changing: today's meeting is at 10:00 a.m. The changing meeting times made public attendance more difficult.
5. Attorney's Report. Attorney O'Connor had no significant updates to report.
6. Treasurer's Report. Treasurer Bryan reviewed the District's financial position as of August 31, 2018 is as follows:

LF Bank and Trust – Capital	\$ 36,415.43
LF Bank and Trust – Checking	\$431,840.92
LF Bank and Trust – Reserve	\$274,183.28
Petty Cash	<u>\$ 29.05</u>
<b>TOTAL</b>	<b>\$742,468.68</b>

Profit & loss/budget tracking report tabled pending approval of the FY2018-2019 Amended Budget and Appropriations Ordinance.

No further discussion. Trustee Grum made a motion to approve the Treasurer's Report as presented. Trustee Snoblin seconded the motion which passed on a roll call vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay.
7. Approval of Outstanding Invoices. President Rogers reviewed the list of outstanding invoices for the Trustees, with limited discussion.

Motion by Trustee Grum, second by Trustee Snoblin to approve payment of outstanding invoices in the amount of \$40,562.50 plus \$1,025.00 to Steiner Poser Systems for station generator maintenance. No further discussion. The Motion passed on a roll call vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay.

8. Reports from Fire Chiefs. Tendered by Chief Siebert (Lake Forest FD) and D/C Pitaska (Libertyville FD). Chief Siebert reported LFFD had responded to 9 calls including 2 patient assist, 1 fire call, and 5 EMS calls. D/C Pitaska reported that LFD had responded to 2 EMS calls.
9. Discussion on Surplus Property. Appraisals from B&P Apparatus, Inc. General discussion of progress made in organizing, classifying and categorizing surplus personal property for proper identification, fair market value determination, and subsequent disposal. See also item 10 following.
10. Declaration of and Action on Surplus Personal Property. Consideration of Res. 2018-05 Declaring Certain Personal Property Surplus and Directing Disposition of Same. Review and discussion of process for disposal of surplus District personal property, items identified in Exhibit A of the Resolution, and disposal dispositions noted in Exhibit A.

Motion by Trustee Grum, second by Trustee Rogers, to approve Res. 2018-05. No further discussion. The Motion passed on a roll call vote: 2 Aye (Grum, Rogers), 0 Nay, 1 Abstain (Snoblin).

11. Legal Disclaimer for Bunker Gear. Items to be donated to Lake Bluff Fire Department for use, as appropriate, by former District firefighters. Board and Attorney O'Connor reviewed legal disclaimer (waiver of warranties, acceptance in "as is" condition, descriptions and quantities). Board noted little or no monetary value for the equipment while at same time Lake Bluff's need was very real. Board noted items were included in surplus equipment listed for disposal in Res. 2018-05 (see item 10 preceding). Items to be donated/transferred on receipt of disclaimer accepted by Lake Bluff Fire Department. No further action needed.
12. Adjournment. Trustee Grum made a motion to adjourn the meeting at 10:34 a.m. which was seconded by Trustee Snoblin. The Motion was approved by a voice vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. Meeting adjourned at 10:34 p.m.

PUBLIC ANNOUNCEMENT. Special Board Meeting to be held at 4:30 p.m. on Friday, November 2, 2018 at District's Fire Station Training Room for consideration/approval of the Amended FY 2018-2019 Budget and Appropriations Ordinance.

Respectfully submitted,

Brian J. O'Connor  
District Attorney

Approved \_\_\_\_\_, 2018

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Dan Rogers, Board President

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Robert Grum, Board Secretary