

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, December 10, 2018
Knollwood Fire Department, Meeting Room
14 Skokie Highway, Lake Bluff, IL. 60044

1. Call to Order and Roll Call. President Rogers called the meeting to order at 6:30 p.m. Roll call was taken with the following attendance noted:

Trustee/President Dan Rogers
Trustee/Secretary Robert Grum
Trustee Karl Snoblin

Attorney Brian O'Connor
Chief Siebert [Lake Forest FD]
Deputy Chief Pakosta [Libertyville FD]

Absent
Treasurer Tami Bryan

Quorum acknowledged.

2. Pledge of Allegiance. Recitation led by President Rogers.
3. Public Comment. None offered – no members of public present.
4. Report of Fire Chiefs (discussion only).
D/C Pakosta offered a summary of services by Libertyville FD to the District over the past month
.
Chief Siebert offered a summary of services by Lake Forest FD to the District over the past month.
 - a. Trustee Rogers noted he had been working with the Fire Marshal on District business.
 - b. Chiefs Siebert and Carani are working with the Fire Marshal to prepare possible revisions to building/fire/life safety codes for adoption by the District. Further action to follow.
 - c. Trustee Rogers asked about a particularly bad recent traffic accident in the District. Both Chiefs noted Libertyville FD had responded with an ambulance and Lake Forest FD had responded with an engine. Brief description of the incident was provided to the Board by the Chiefs.
 - d. Issue of water drainage and freezing of pooling water at Atkinson Road east of Waukegan Road was noted. This is in the Sanctuary Subdivision. Discussion of follow-up action to address possible efforts to remediate the problem, which constitutes a potential hazard to motor vehicle operations on that road.
5. Treasurer's Report. President Rogers reviewed the District's financial position as of November 30, 2018, in Treasurer Bryan's absence, and reported as follows:

LF Bank and Trust – Capital	\$ 36,428.00
LF Bank and Trust – Checking	\$224,310.51
LF Bank and Trust – Reserve	\$274,233.68
Petty Cash	\$ 0.00
TOTAL	\$534,972.19

President Rogers reviewed the profit & loss/budget tracking report.

President Rogers reported that the missing Petty Cash funds - \$29.05 – discussed at the November 2018 meeting had been located and had been redeposited with District funds.

No further discussion. Trustee Grum made a motion to approve the Treasurer’s Report as presented. Trustee Snoblin seconded the motion which passed on a roll call vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay.

6. Approval of Outstanding Invoices. President Rogers reviewed the list of outstanding invoices for the Trustees, with limited discussion.

Motion by Trustee Snoblin, second by Trustee Grum to approve payment of outstanding invoices in the amount of \$163,837.37. No further discussion was requested. The Motion passed on a roll call vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay.

7. Consideration of Minutes. Motion by Trustee Grum, seconded by Trustee Snoblin, to approve the minutes for the special board meeting of November 29, 2018. Trustees had reviewed the minutes. No further discussion. Voice vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. The motion passed.

Attorney O’Connor noted that the minutes of the regular meeting held November 12, 2018, had been approved by the Board at the special meeting held November 29, 2018.

8. Consideration of Minutes. Motion by Trustee Snoblin, seconded by Trustee Grum, to approve the minutes for the special board meeting of November 19, 2018. Trustees had reviewed the minutes. No further discussion. Voice vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. The motion passed.

9. Consideration of Ordinance 2018-03 Levying and Assessing Taxes for 2018. Attorney O’Connor reviewed highlights of the Levy Ordinance which mirrored the Board’s Truth-in-Taxation Determination made at the meeting November 12, 2018. Trustees had reviewed the Levy Ordinance.

Motion by Trustee Snoblin, second by Trustee Grum to approve Ordinance 2018-03 Levying and Assessing Taxes for 2018. No further discussion was requested. The Motion passed on a roll call vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay.

10. Attorney Report & Update on Litigation.

- a. Petitioners' legal counsel withdrew, and no replacement counsel, filed an appearance by November 15. However, Petitioners have filed appearances to represent themselves (*pro se*): Wayne Spath along with Petitioner Eddie Whitehead.
- b. Attorney O'Connor reported that Petitioners had filed new documents with the court, requiring action last week (December 6, 2018 on an emergency motion for a temporary restraining order denied by the court) and further action this week (December 13, 2018 on petitions to intervene and clarification of Petitioners' Compliant current and in effect).
- c. Attorney O'Connor reported District litigation costs through November 30 amounted to \$13,635.36. Attorney O'Connor noted this costs would increase for efforts in December just discussed.

11. Additional Items for discussion only.

- a. President Rogers briefly discussed revenue and income, with further discussions/presentations to follow.
- b. Trustee Snoblin briefly discussed the issue of District telephones.
 - i. Trustee Snoblin noted the District's current monthly telephone expense is about \$300.
 - ii. Trustee Snoblin noted Comcast could provide service (1 elevator line, 1 phone line, and internet) for a monthly cost of about \$160, a substantial savings.
 - iii. Attorney O'Connor noted that any change would require a service agreement for Board approval.
 - iv. Consensus of the Board for Trustee Snoblin to proceed with discussions with Comcast and obtain a service agreement for Board consideration and approval at the January 2019 meeting.
 - v. Trustee Snoblin also reported that the fire alarm connection fee for the line from the alarm to the call station was about \$135 per quarter.
- c. Pick-up dates for surplus equipment and materials disposed of by auction still needed to be determined.

12. Adjournment. Trustee Grum made a motion to adjourn the meeting at 6:57 p.m. which was seconded by Trustee Rogers. The Motion was approved by a voice vote: 3 Aye (Grum, Rogers, Snoblin), 0 No. Meeting adjourned at 6:57 p.m.

Respectfully submitted,

Brian J. O'Connor
District Attorney

Approved _____, 2019

Dan Rogers, Board President

Robert Grum, Board Secretary