

Rockland Fire Protection District
Board of Trustees

Minutes of Regular Meeting
Monday, November 12, 2018
Knollwood Fire Department, Meeting Room
14 Skokie Highway, Lake Bluff, IL. 60044

1. Call to Order and Roll Call. President Rogers called the meeting to order at 6:30 p.m. Roll call was taken with the following attendance noted:

Trustee/President Dan Rogers
Trustee/Secretary Robert Grum
Trustee Karl Snoblin
Treasurer Tami Bryan

Attorney Brian O'Connor
Chief Siebert [Lake Forest FD]
Ass't Chief Cloe [Libertyville FD]

Quorum acknowledged.

Others present – members of the Public.

2. Pledge of Allegiance. Recitation led by President Rogers.
3. Public Comment. President Rogers opened Public Comment. Pat Issel, a Knollwood resident. Asked about the presence of yellow access tape in the fire station during the election on November 6, 2018. President Rogers commented it was emplaced at the direction of election officials to protect the public from inadvertently wandering into unauthorized areas and injuring themselves on equipment. Ms. Issel also asked about service to the District north of the railroad tracks. Chief Siebert commented that Libertyville FD was first on call, but with automatic back-up Lake Forest FD. Ass't Chief Cloe confirmed Chief Siebert's statement, and noted Libertyville was similarly postured to provide back-up to south of the railroad tracks in the event Lake Forest FD was unable to respond.

4. Treasurer's Report. Treasurer Bryan reviewed the District's financial position as of October 31, 2018 is as follows:

LF Bank and Trust – Capital	\$ 36,422.02
LF Bank and Trust – Checking	\$371,643.94
LF Bank and Trust – Reserve	\$274,208.89
Petty Cash	\$ 29.05
TOTAL	\$682,303.90

Treasurer Bryan reviewed the profit & loss/budget tracking report.

Treasurer Bryan raised the issue of location of the District's Petty Cash funds - \$29.05. Treasurer Bryan noted she was unable to locate these funds. President Rogers stated was similarly unable to locate these funds. The small amount has been carried for a long time,

with the original check issued to Chief Harlow. Attorney O'Connor noted that although a small amount, the monies were still public monies, the theft of which could constitute felony criminal conduct. Discussion ensued, concluded with a commitment by President Rogers and Treasurer Bryan to again search the District files in an attempt to locate and reassert control of the District's Petty Cash funds. Further updates to follow.

No further discussion. Trustee Grum made a motion to approve the Treasurer's Report as presented. Trustee Snoblin seconded the motion which passed on a roll call vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay.

5. Approval of Outstanding Invoices. Treasurer Bryan reviewed the list of outstanding invoices for the Trustees, with limited discussion.

Motion by Trustee Grum, second by Trustee Snoblin to approve payment of outstanding invoices in the amount of \$67,141.68. No further discussion was requested. The Motion passed on a roll call vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay.

6. Consideration of Minutes. Motion by Trustee Grum, seconded by Trustee Snoblin, to approve the minutes as amended for the special board meeting of October 18, and as presented for the special board meetings on October 26 and November 2, 2018. Trustees had reviewed the minutes. No further discussion. Voice vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay. The motion passed.

7. Consideration of Resolution 2018-06 Declaring Certain Personal Property Surplus and Directing Disposition of Same. President Rogers noted the property consisted of two lots of miscellaneous small equipment. Attorney O'Connor clarified he had combined the list of surplus equipment into the single exhibit to the resolution.

Motion by Trustee Grum, second by Trustee Rogers to approve Resolution 2018-06 Declaring Certain Personal Property Surplus and Directing Disposition of Same. Related supporting documents were to be filed with the Resolution which passed on a roll call vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay.

8. Report of Fire Chiefs (discussion only). Chief Siebert and Ass't Chief Cloe provided the Board and persons attending an update on services provided to the District. Chief Siebert's report was well received. Ass't Chief Cloe's report was thorough and detailed. The Chiefs agreed with the Board's request to cooperate to provide a single report format (Lake Forest's) to make review of the report easier for the Board and interested public.

9. Consideration of Resolution 2018-07 Making the 2018 Truth in Taxation Determination. Attorney O'Connor reviewed the draft resolution he had prepared and distributed, along with three options on levy amounts for consideration by the Board. Discussion ensued. The Board concurred with Trustee Snoblin's proposals for levy recommendations for each of the funds for the 2018 levy, as follows.

The 2018 proposed aggregate levy amounts to \$671,127.92, based upon the following component fund levies.

Corporate Fund (70 ILCS 705/14)	\$ 395,801.80
Ambulance Fund (70 ILCS 705/22)	\$ 265,326.12
Liability Insurance Fund (745 ILCS 10/9-107)	\$ 10,000.00
Social Security Insurance Program Fund (40 ILCS 21-110)	\$ 0.00
Medicare Insurance Program Fund (40 ILCS 21-110.1)	\$ 0.00
AGGREGATE LEVY	\$ 671,127.92

Motion by Trustee Rogers, second by Trustee Snoblin to approve Resolution 2018-07 Making the 2018 Truth in Taxation Determination which passed on a roll call vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay.

10. Consideration of the Rockland Fire Protection District/Knollwood Fire Department station sign. President Rogers noted action was needed to change the sign. Attorney O'Connor explained there was no longer an operational fire department operating at the building, which still outwardly appeared to be an operational fire station, and which might lead to confusion by members of the public, e.g., relating to abandonment of newborn infants, seeking emergency treatment or care, etc. President Rogers noted that an entity that might lease the space would likely prefer to avoid confusion continued presence of the current sign might cause. President Rogers noted his intent to dispose of the sign. Attorney O'Connor suggested that the former firefighters' association might be interested in the sign. President Rogers stated he was still in contact with former members, and would sound them out on possession of the sign issue. Further updates to follow.
11. Attorney Report & Update on Litigation.
 - a. Attorney O'Connor that with the election past, the November veto sessions were pending, but anticipated major legislative action would come next year.
 - b. Attorney O'Connor reported there was no update on litigation from that presented at the special meeting on November 2. District litigation costs through October 31 amounted to 12,064.26.
 - c. Petitioners' legal counsel withdrew, and the replacement counsel, if any, was to file an appearance by November 15.
 - d. The next court hearing was scheduled for December 13 on a pro se resident's Petition to Intervene on behalf of Petitioners.
 - e. Attorney O'Connor advised there might be action from any new legal counsel for Petitioners on December 13, and there might be need to respond to any action(s) filed by new legal counsel or the intervenor on or before December 13.
12. Update on Ord. 2018-05 Adopting an Amended Budget and Appropriations Ordinance for FY 2018-2019. Attorney O'Connor provided the following update.
 - a. Ord. 2018-05 was approved by the Board on November 2.
 - b. Ord. 2018-05 was filed with the Lake County Clerk on November 5.
 - c. Ord. 2018-05 was published on November 8.
 - d. Ord. 2018-05 becomes effective November 18.

13. Discussion and Approval for Payment of Ambulance Service Dispatch invoice for period August 1 through September 30. Dispatch with Countryside FPD per previously approved IGA costs for which was included in the budget. Invoice amount of \$19,741.67.

Motion by Trustee Snoblin, second by Trustee Grum to approve Ambulance Service Dispatch invoice in the amount of \$19,741.67 passed on a roll call vote: 3 Aye (Grum, Rogers, Snoblin), 0 Nay.

14. Discussion of Special Meeting. With the amended budget coming into effect on November 18, discussion by the Trustees of the need for a special meeting to be held at 11:00 a.m. on Monday, November 19, 2018, for payment of bills per that amended budget. Secretary Grum to prepare and post special meeting notice and agenda per the Open Meetings Act, assisted as needed by Attorney O'Connor.

15. Adjournment. Trustee Grum made a motion to adjourn the meeting at 6:57 p.m. which was seconded by Trustee Rogers. The Motion was approved by a voice vote: 3 Aye (Grum, Rogers, Snoblin), 0 No. Meeting adjourned at 6:57 p.m.

Respectfully submitted,

Brian J. O'Connor
District Attorney

Approved _____, 2018

Dan Rogers, Board President

Robert Grum, Board Secretary